



**AUDIT REPORT
ON
THE ACCOUNTS OF
TEHSIL MUNICIPAL ADMINISTRATIONS
DISTRICT SIALKOT
AUDIT YEAR 2016-17**

AUDITOR GENERAL OF PAKISTAN

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ABBREVIATIONS AND ACRONYMS

ADP	Annual Development Programme
AIR	Audit and Inspection Report
CO	Chief Officer
DAC	Departmental Accounts Committee
LG&CD	Local Government & Community Development
MFDAC	Memorandum for Department Accounts Committee
NAM	New Accounting Model
PAC	Public Accounts Committee
PAO	Principal Accounting Officer
PCC	Plain Concrete Cement
PPRA	Punjab Procurement Regulatory Authority
PDG	Punjab District Government
PLGO	Punjab Local Government Ordinance
POL	Petrol, Oil and Lubricants
PFR	Punjab Financial Rules
PFC	Provincial Finance Commission
TMA	Tehsil Municipal Administration
TMO	Tehsil Municipal Officer
RCC	Reinforced Concrete Cement
SWMC	Solid Waste Management Cell
TO (F)	Tehsil Officer (Finance)
TO (I&S)	Tehsil Officer (Infrastructure & Services)
TO (P&C)	Tehsil Officer (Planning & Coordination)
TO (R)	Tehsil Officer (Regulations)
TS	Technical Sanction

PREFACE

Articles 169 and 170 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Section 115 of the Punjab Local Government Ordinance, 2001 require the Auditor General of Pakistan to audit the accounts of the Provincial Governments and the accounts of any authority or body established by, or under the control of, the provincial government. Accordingly, the audit of all receipts and expenditures of the Local Fund and Public Accounts of Tehsil Municipal Administrations of the Districts is the responsibility of the Auditor General of Pakistan.

The report is based on audit of the accounts of various offices of Tehsil Municipal Administrations of District Sialkot for the Financial Year 2015-16. The Directorate General Audit, District Governments, Punjab (North), Lahore conducted audit during 2016-17 on test check basis with a view to reporting significant findings to the relevant stakeholders. The main body of the Audit Report includes only the systemic issues and audit findings carrying value of Rs 1.00 million or more. Relatively less significant issues are listed in the Annex-A of the Audit Report. The Audit observations listed in the Annexure-A shall be pursued with the Principal Accounting Officer at the DAC level and in all cases where the PAO does not initiate appropriate action, the audit observation will be brought to the notice of the Public Accounts Committee through the next year's Audit Report.

The audit results indicate the need for adherence to the regularity framework besides instituting and strengthening internal controls to prevent recurrence of such violations and irregularities.

The observations included in this Report have been finalized without responses of the entities because concerned department did not convene DAC meetings despite repeated reminders.

The Audit Report is submitted to the Governor of the Punjab in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan, 1973 to cause it to be laid before the Provincial Assembly of Punjab.

Islamabad
Dated:

(Javaid Jehangir)
Auditor General of Pakistan

EXECUTIVE SUMMARY

The Directorate General Audit (DGA), District Governments, Punjab (North), Lahore is responsible to carry out the Audit of District Governments, Tehsil Municipal Administrations and Union Administrations of nineteen (19) districts. Its Regional Directorate of Audit, Gujranwala has Audit jurisdiction of District Governments, TMAs and UAs of six (6) districts i.e. Gujranwala, Gujrat, Hafizabad, Mandi Baha-ud-Din, Narowal and Sialkot.

The Regional Directorate of Audit Gujranwala had a human resource of 21 officers and staff, with a total of 4,757 man days and annual budget of Rs 25.20 million for the Financial Year 2016-17. It has a mandate to conduct Financial Attest, Regularity Audit, Compliance with Authority and Performance Audit of programmes & projects. Accordingly, Directorate General Audit, District Governments Punjab (North), Lahore carried out audit of various offices of four (04) TMAs of District Sialkot for the Financial Year 2015-16.

Each Tehsil Municipal Administration in District Sialkot conducts its operations under Punjab Local Government Ordinance, 2001. Tehsil Municipal Officer is the Principal Accounting Officer (PAO) and acts as coordinating and administrative officer, responsible to control land use, its division and development and to enforce all laws including Municipal Laws, Rules and Bye-laws. The PLGO, 2001 requires the establishment of Tehsil Local Fund and Public Account for which Annual Budget statement is authorized by the Tehsil Nazim / Tehsil Council / Administrator in the form of budgetary grant.

Audit of Tehsil Municipal Administrations in District Sialkot was carried out with the view to ascertaining that the expenditure was incurred with proper authorization, in conformity with laws/rules/regulations, economical procurement of assets and hiring of services etc.

Audit of receipts / revenues was also conducted to verify whether the assessment, collection, reconciliation and allocation of revenue were made in accordance with laws and rules.

Scope of Audit

Out of four (04) TMAs, all four (04) TMAs were audited. The expenditure TMAs of District Sialkot for the financial year 2015-16 under the jurisdiction of DG District Audit (N) Punjab was Rs 2135.47 million covering four (04) PAO and four (04) entities. Out of this, DG

District Audit (N) Punjab audited expenditure of Rs 790.12 million which, in terms of percentage, was 37% of the total auditable expenditure.

Total receipts of the Tehsil Municipal Administrations of District Sialkot for the financial year 2015-16 were Rs 1530.91 million. The Directorate General Audit, Punjab (N) audited receipts of Rs 489.03 million which was 31.94% of total receipts.

a. Recoveries at the Instance of Audit

Recovery of Rs 36.58 million was pointed out during audit but no recovery was effected and verified during the year 2016-17 till the compilation of report.

c. Audit Methodology

Audit was performed through understanding the business processes of TMAs with respect to functions, control structure, prioritization of risk areas by determining their significance and identification of key controls. This helped auditors in understanding the systems, procedures, environment and the audited entity before starting field audit activity.

d. Audit Impact

A number of improvements, as suggested by Audit, in maintenance of record and procedures, have been initiated by the concerned departments. However, audit impact in shape of change in rules has not been significant due to non-convening of regular PAC meetings.

e. Comments on Internal Controls and Internal Audit Department

Internal controls mechanism of TMAs of District Sialkot was not found satisfactory during audit. Many instances of weak Internal Controls have been highlighted during the course of audit which includes some serious lapses like withdrawal of public funds against the entitlement of employees. Negligence on the part of TMAs of District Sialkot authorities may be captioned as one of important reasons for weak Internal Controls.

Section 115-A (1) of PLGO, 2001 empowers Tehsil Administration to appoint an Internal Auditor but the same was not appointed in Tehsil Municipal Administration.

f. Key Audit Findings of the report

- i. Non production of record of Rs 51.70 million was noted in one cases.¹
- ii. Non-compliance of rules of Rs 160.82 million was noted in twenty seven cases.²
- iii. Internal Controls Weakness of Rs 36.58 million was noted in fourteen cases.³

Audit paras for the audit year 2016-17 involving procedural violations including internal controls weaknesses, and poor financial management not considered worth reporting are included in MFDAC (Annex-A).

¹Para: 1.2.1.1

²Para: 1.2.2.1 to 1.2.2.10,1.3.1.1 to 1.3.1.3,1.4.1.1.1,1.4.1.2,1.5.1.1 to 1.5.1.12

³Para: 1.2.3.1 to 1.2.3.4,1.3.2.1to 1.3.2.4,1.4.2.1,1.4.2.2,1.5.2.1 to 1.5.2.4

g. Recommendations

Audit recommends that the PAO / Management of TMAs should ensure to resolve the following issues seriously regarding:

- i. Ensure the Production of record to Audit for verification.
- ii. Strengthening of internal controls.
- iii. Expediting the recoveries pointed out by Audit as well as other amounts pointed out by Audit and conveyed to the management.

SUMMARY OF TABLES AND CHARTS

Table 1: Audit Work Statistics

(Rs in million)

Sr. #	Description	Number	Budgeted Figures FY 2015-16		
			Expenditure	Receipts	Total
1	Total Entities (PAOs) under Audit Jurisdiction	04	2135.47	1530.91	3666.38
2	Total formations under Audit Jurisdiction	04	2135.47	1530.91	3666.38
3	Total Entities (PAOs) Audited	04	2135.47	1530.91	3666.38
4	Audit & Inspection Reports	04	2135.47	1530.91	3666.38
5	Audit & Inspection Reports	04	2135.47	1530.91	3666.38
6	Special Audit Reports	-	-	-	-
7	Performance Audit Reports	-	-	-	-
8	Other Reports	-	-	-	-

Table 2: Audit Observations regarding Financial Management

(Rs in million)

Sr. #	Description	Amount under audit observation
1	Asset management	-
2	Financial management	-
3	Internal controls	36.58
4	Violation of rules	160.82
5	Others	51.70
Total		249.10

Table 3: Outcome Statistics

(Rs in million)

Sr. #	Description	Expenditure on Acquiring of Physical Assets	Civil Works	Receipts	Others	Total current year	Total Last Year
1	Outlays Audited	-	982.69	1530.91	1152.78	3666.38*	2549.44
2	Amount Placed Under Audit Observations/ Irregularities of Audit	-	46.40	26.36	176.34	249.10	288.12
3	Recoveries Pointed out at the Instance of Audit	-	10.22	26.36	-	36.58	123.18

Sr. #	Description	Expenditure on Acquiring of Physical Assets	Civil Works	Receipts	Others	Total current year	Total Last Year
4	Recoveries Accepted / Established at the Instance of Audit	-	-	-	-	-	-
5	Recoveries Realized at the Instance of Audit	-	-	-	-	-	-

* The amount in serial No.1 column of "Total Current Year" is the sum of expenditure and receipts whereas the total expenditure for the current year was Rs 2135.47 million.

Table 4: Irregularities Pointed Out

(Rs in million)

Sr. #	Description	Amount Placed under Audit Observation
1	Violation of Rules and regulations, principle of propriety and probity in public operations.	-
2	Reported cases of fraud, embezzlement, theft and misuse of public resources.	-
3	Accounting Errors ¹ (accounting policy, departure from NAM, misclassification, over or understatement of account balances) that are significant but are not material enough to result in the qualification of audit opinions on the financial statements.	-
4	Quantification of weaknesses of internal control systems.	36.58
5	Recoveries and overpayments, representing cases of established overpayment or misappropriations of public money.	-
6	Non-production of record.	51.70
7	Others, including cases of accidents, negligence etc.	160.82
Total		249.10

Table 5: Cost-Benefit

(Rs in million)

Sr. #	Description	Amount
1	Outlays Audited (Items 1 of Table 3)	3666.38
2	Expenditure on Audit	1.36
3	Recoveries realized at the instance of Audit	-
4	Cost Benefit Ratio	1:0

¹ The Accounting Policies and Procedures prescribed by the Auditor General of Pakistan

CHAPTER-1

1.1 TEHSIL MUNICIPAL ADMINISTRATIONS, SIALKOT

1.1.1 INTRODUCTION

TMA consists of Tehsil Nazim, Tehsil Naib Nazim and Tehsil Municipal Officers. Each TMA comprises five (5) Drawing & Disbursing Officers i.e. TMO, TO (Finance), TO (I&S), TO (Regulation) and TO (P&C). The functions of TMAs are as following:-

- i. Prepare spatial plans for the Town including plans for land use, zoning and functions for which TMA is responsible.
- ii. Exercise control over land-use, land-subdivision, land development and zoning by public and private sectors for any purpose, including agriculture, industry, commerce markets, shopping and other employment centers, residential, recreation, parks, entertainment, passenger and transport freight and transit stations.
- iii. Enforce all municipal laws, rules and bye-laws governing TMA's functioning.
- iv. Prepare budget, long term and annual municipal development programmes in collaboration with the Union Councils.
- v. Propose taxes, cesses, user fees, rates, rents, tolls, charges, surcharges, levies, fines and penalties under Part-III of the Second Schedule of PLGO and notify the same.
- vi. Collect approved taxes, cesses, user fees, rates, rents, tolls, charges, fines and penalties.
- vii. Manage properties, assets and funds vested in the Tehsil Municipal Administration.
- viii. Develop and manage schemes, including site development in collaboration with District Government and Union Administration.
- ix. Issue notice for committing any municipal offence by any person and initiate legal proceedings for commission of such offence or failure to comply with the directions contained in such notice.

- x. Prosecute, sue and follow up criminal, civil and recovery proceedings against violators of Municipal Laws in the courts of competent jurisdiction.
- xi. Maintain municipal records and archives.

1.1.2 Comments on Budget and Accounts (Variance Analysis)

Total Budget of four (04) TMAs selected for audit was Rs 2135.47 million (inclusive salary, non-salary and development) whereas, the expenditure incurred (inclusive salary, non-salary and development) was Rs 1813.71 million showing savings of Rs 321.75 million, which in terms of percentage, was 15% of the final budget (detailed below). Less utilization of development budget (23%) deprived the community from getting better municipal facilities.

(Rs in million)

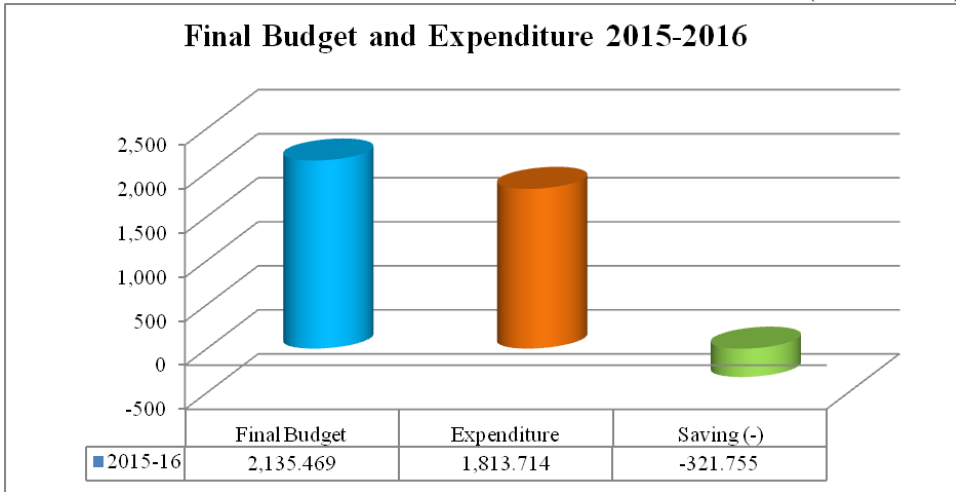
Financial Year 2015-16	Budget	Expenditure	(-) Savings	%age of savings
Salary	768.49	712.29	(-)56.23	7%
Non-salary	384.28	346.34	(-)37.94	10%
Development	982.69	755.08	(-)227.61	23%
Total	2135.47	1813.71	(-)321.75	15%

The budgeted outlay was Rs 2135.47 million of four (04) TMAs includes PFC award of Rs 238.02 million whereas total expenditure incurred by the TMAs during 2015-16 was Rs 1813.71 million with a savings of (-) Rs 321.75 million (detailed below). This is indicative of the fact that the TMAs had sufficient funds to meet the expenditure from their own sources and there was no need of any injection of PFC award.

(Rs in million)

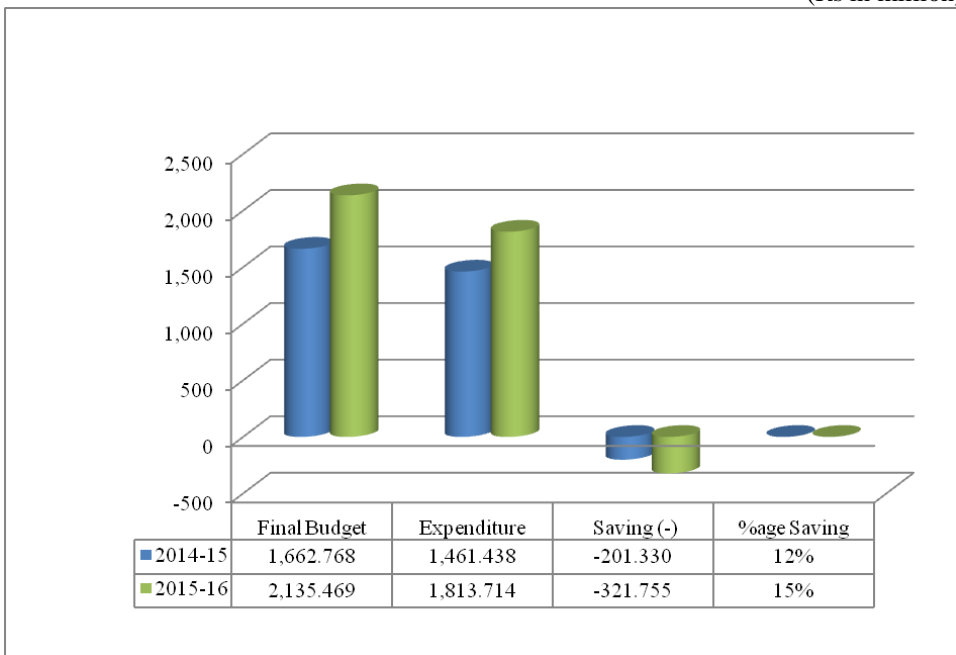
Name of TMAs	Budgeted Figure			Budgeted Outlay	Actual Expenditure	Savings	%age of Savings
	Own receipt including OB	PFC award	Total Receipts				
Sialkot	715.61	269.94	985.55	985.55	882.21	-103.33	10%
Pasrur	239.43	100.00	339.43	339.43	241.90	-97.54	28%
Daska	224.30	120.00	344.30	344.30	275.78	-68.52	19%
Sambrial	375.94	90.25	466.19	466.19	413.83	-52.36	11%
Total	1555.28	580.19	2135.47	2135.47	1813.72	-321.75	15%

(Rs in million)



The comparative analysis of the expenditure of current and previous financial year is depicted as under.

(Rs in million)



There was savings in the budget allocation of the financial years 2014-15 and 2015-16 as follows:

(Rs in million)

Financial Year	Budget	Expenditure	(-) Savings	%age of Savings
2014-15	1662.77	1461.44	-201.33	12%
2015-16	2135.47	1813.71	-321.75	15%

The management needs to justify the saving when the development schemes have remained incomplete.

1.1.3 Brief Comments on the Status of Compliance on MFDAC Paras of Audit Year 2016-17

Audit paras reported in MFDAC of last year audit report which have not been attended in accordance with the directives of DAC have been reported in Part-II of Annexure-A.

1.1.4 Brief Comments on the Status of Compliance with PAC Directives

The audit reports pertaining to following years were submitted to the Governor of the Punjab:

Status of Previous Audit Reports

Sr. #.	Audit Year	No. of Paras	Status of PAC meetings
1	2009-10 to 2011-12	10	Not convened
2	2012-13	08	Not convened
3	2013-14	14	Not convened
4	2014-15	14	Not convened
5	2015-16	22	Not convened

1.2 AUDIT PARAS

1.2.1 TMA SIALKOT

1.2.1 Non-Production of Records

1.2.1.1 Non-provision of vouched account Rs 51.70 million

According to clause 2 (n) and 9 (ix) of the contract agreement in between TMA Sialkot and SWMC, all audit reports of SWMC and audited accounts of SWMC shall be submitted to TMA by the SWMC within one month of the finalization and TMA Sialkot shall intimate the SWMC not later than 30th May of each year the amount proposed to be budgeted for transfer to the SWMC during the ensuing financial year.

Scrutiny of accounts record of Management of TMA Sialkot revealed that funds amounting Rs 51.70 million were transferred by the TMA Sialkot to Solid Waste Management Company Sialkot for non salary expenses for the financial year 2015-16. However, SWMC did not provide the excess and surrender statements along with vouched accounts of the expenditure.

(Amount in Million)

Description	Amount Transferred
POL	46.200
Repair and maintenance of vehicle	5.500
Total	51.710

Audit held that due to weak internal control the vouched accounts were not obtained from the SWMC.

It resulted into un-authentic expenditure of Rs. 51.710 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 35]

1.2.2 Irregularity / Non-compliance

1.2.2.1 Unauthorized payment of pay & allowances Rs 38.44 million

The authority sanctioning the expenditure out of local funds should exercise the same vigilance as a person of ordinary prudence would exercise in respect of own money according to the rule 32 PLGO (Accounts) 2001.

TMA Sialkot paid Rs 38.44 million to sanitary workers for CO Unit (HQ) on daily wages during the financial year 2015-16. All the appointments were made without advertising the posts in press. Appointment orders were repeated after 89 days throughout the year. Acknowledgement receipts for payment of daily wages to the sanitary workers were also not shown to audit, therefore expenditure on account of wages of sanitary workers on daily basis cannot be verified. This resulted into drawl of unauthorized amounting Rs 38.44 million.

(Amount in Repees)

Month	No. of employees	Amount
7.2015	263	3,380,826
8.2015	251	2,737,719
9.2015	254	3,447,498
10.2015	251	2,962,274
11.2015	254	4,160,518
12.2015	251	3,182,662
1.2016	245	3,001,166
2.2016	250	3,250,723
3.2016	247	2,601,134
4.2016	246	3,461,388
5.2016	241	3,064,597
6.2016	245	3,186,366
Total		38,436,871

Audit held that due to non-compliance of rules the unauthorized expenditure was incurred.

It resulted into unjustified payments of Rs. 38.437 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not covered till finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault besides regularization of expenditure under intimation to Audit

[AIR Para No. 33]

1.2.2.2 Unauthorized expenditure Rs 4.97 million

According to Rule 15.4(a) of PFR Vol-I, all materials received should be examined, counted, measured and weighed, as the case may be, when delivery is taken, and they should be kept in charge of a responsible government servant. The receiving government servant should also be required to give a certificate that he has actually received the materials and recorded them in his appropriate stock registers.

TO Finance and TO (Regulation), TMA Sialkot paid Rs 4.97 million on account of printing items, others & services rendered and removal of encroachment during the financial year 2015-16 but Acknowledgments/ Receipts of the payees were not available in record. Further drawl of funds was made without maintenance of stock register and issuance record. In the absence of requisite record, the expenditure was unjustified and chances of misappropriation cannot be ruled out.

(Amount in Million)

Name of Office	Particulars	Total amount
TO (F) 2015-16	Printing items	3.075
TO (Regulation)	A03970- Others	0.086
	A03919-Payment Services Rendered/ Removal Encroachment/ Enforcement	1.805
	Total	4.967

Audit held that due to weak internal controls, unauthorized payment of Rs 4.97 million made to the suppliers.

It resulted into un-authorized payments of Rs.4.967 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit.

[AIR Para No. 12,18]

1.2.2.3 Non-accountal of street lights Rs 3.49 million

According to Rule 15.4(a) of PFR Vol-I, all materials received should be examined, counted, measured and weighed, as the case may be, when delivery is taken, and they should be kept in charge of a responsible government servant. The receiving government servant should also be required to give a certificate that he has actually received the materials and recorded them in his appropriate stock registers. Moreover, Rule 15.17(b) of PFR Vol-I states that all discrepancies noticed must properly investigated and brought to the account immediately, so that the stores account may represent the true state of store.

Contrary to the above rule the concerned officer and staff of TMA Sialkot paid Rs 3.49 million for the purchase of street lights material during the financial year 2015-16. However street lights items were neither taken on stock nor its issuance was shown to audit. Street Light material was purchased without demand applications.this resulted in unauthorized oayment of Rs 3.49 million.

Audit held that due to weak internal controls, unauthorized payment made to the suppliers.

It resulted into irregular payment of Rs.3.49 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However,no reply was furnished by the CO and DAC meeting was also not covered till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 37]

1.2.2.4 Unjustified expenditure on ramzan bazar Rs 3.41 million

The Government of the Punjab Services & General Administration Department has circulated Punjab Procurement Rules, 2009 vide Notification No. MD. PPRA/1-1/2009 dated 2-10-2009. According to Rule12 of PPRA Rules 2009, procurement over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by the PPRA from time to time. In cases if procuring agency has its own website it may also post all advertisement concerning procurement on that website as well.

TO (Regulation), TMA Sialkot hired tentage and furniture for the Ramzan Bazar during the financial year 2015-16 by splitting the total demand into small bills/invoices. The total demand of the year was required to be advertised on PPRA to get the economical rates. The huge expenditure was incurred on hiring every year instead of purchasing of store items.

Audit held that due to weak internal control, unjustified payment of Rs 3.41 million paid to the contractor by splitting the expenditure.

It resulted into unjustified payments of Rs 3.41 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 25]

1.2.2.5 Unjustified drawl of POL Rs 3.38 million

All Heads of Departments are responsible for enforcing financial order and strict economy at every step. They should ensure that all financial rules are strictly adhered to internal check against irregularities, waste and fraud according to 5.6 (ii) Chapter V General Financial Rules of DDO code.

Scrutiny of accounts record of Health & Sanitation Branch, TMA Sialkot revealed that POL amounting Rs 3.38 million was purchased for the dewatering pumps during the financial year 2015-16. Dewatering Sets were used during the flood season of two months i.e July & August. However equal amount of POL was drawn during the remaining months of the Fy 2015-16. Further Dewatering Sets were shown to be used to vacate the water from open plots without acquiring the applications from the owners of plots for the removal of water. Under these circumstances it can be easily concluded that POL funds were withdrawn from Local Fund on arranged documents and chances of misappropriation cannot be ruled out.

Audit held that due to weak internal controls, drawl of funds on account of POL was unjustified and chances of misappropriation could not be ruled out.

It resulted into doubtful payment of Rs. 3.38 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 34]

1.2.2.6 Non-maintenance of logbook of Rs 2.96 million

As provided in finance department letter No FD (MR) M/W 1-4/92 dated 26-09-1992, if the entries in log book have not been made by the time of audit, the entries made and record produced afterward will not be accepted.

In violation of above rule, the concerned officer and staff of following branches of TMA Sialkot allowed and paid Rs 2.96 million on account of POL of vehicles during the FY 2015-16 which was not entered in log book due to this reason log book was not produced to audit.

(Amount in Repees)

Branch	Total drawl of POL amount
Water Supply	381,301
Road Gang	196,764
Street lights	1,264,419
TO Regulation	1,119,000
Total	2,961,484

This is a serious irregularity. In absence of log book, payment cannot be verified and chances of misappropriation cannot be ruled out which needs detailed verification.

It resulted into irregular payment of Rs.2.961 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 27,36]

1.2.2.7 Unauthorized payment to sanitary workers on daily wages Rs 1.28 million

The authority sanctioning the expenditure out of local funds should exercise the same vigilance as a person of ordinary prudence would exercise in respect of own money according to the rule 32 PLGO (Accounts) 2001.

CO Unit, Kotli Loharan, TMA Sialkot paid Rs 1.28 million to sanitary workers working on daily wages during financial year 2015-16. All the appointments were made without advertising the daily wages post in press. Appointment orders were repeated after 89 days throughout the year. Receipt of daily wages to the sanitary workers was also not shown to audit, therefore expenditure on account of wages of sanitary workers on daily basis cannot be verified. This resulted into drawl of unauthorized amounting Rs 1.28 million.

Due to weak internal controls and non-compliance of rules, payment was drawn without observing the rules.

It resulted into irregular expenditure of Rs.1.28 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 15]

1.2.2.8 Unjustified payment Rs 1.25 million

The rates for various components of the Non-Scheduled items of work shall be based on Composite Schedule of Rates (CSR) 1998 Vol-III, Part-II, (now MRS) and where such components of item of work are not contained in the CSR 1998 Vol-III, Part-II (MRS) average prevailing market rates shall be made basis for arriving at the Non-Schedule Rate. Copies of the analysis and of composite rates sanctioned by the Superintending Engineer for non-Schedule items shall be sent to the Secretary, Standing Rates Committee, according to para 4(iii & iv) of CSR. In no case, the procurement shall be made without getting the specification of stores vetted / approved by the competent authority as per para 5 of the Purchase Manual. Further in order to arrive at the rate

analysis of non schedule items the standard format on website has been prescribed which is to be filled from MRS and the market rates.

Scrutiny of accounts record of TO (I&S), TMA Sialkot revealed that scheme, Construction of Green Belt from Pul Aik Neka Pura to Gandam Mandi Chowk, Imam Sahib was awarded to the M/s Haider & Sarfraz CO. with the provision of non scheduled items. Non scheduled items were executed at site without approval of rate analysis by the competent authority. Neither quotations were called nor comparative statement was prepared to calculate most economical rate. Therefore expenditure on the non-scheduled item was unjustified.

(Amount in Repees)

Item	Qty.	Rate	Amount
Cutting of premix road with mechanical cutter i/c cost of blade, fuel , labor charges & hire charges of traffic cones and barriers complete in all respect	168.50 hours	Rs2400/hour	404,000
P/L of pre cast kerb stone having strength 3500 PSI , size 300 mm x 350 mm xx 150 mm i/c bed, cement plaster fro jointing & painting	3380 rft	Rs249/rft	843,918
TOTAL			1,247,918

Due to weak internal controls and non-compliance of rules, approval of non schedule items was not obtained.

It resulted into irregular payment of Rs. 1.248 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 06]

1.2.2.9 Loss due to Non conduction of post completion evaluation of building plans - Rs 1.23 million

According to Rule 46 of PDG & TMA Budget rules, 2003 “Post completion evaluation of each development project shall be under taken jointly by the planning officer in collaboration with concerned head of offices and report submitted to council”.

Scrutiny of the record of Tehsil Officer (Planning & Coordination) revealed that commercial and residential building plans were approved during 2015-16 and were declared completed without conduction of Post completion evaluation. No report was submitted to Tehsil Council in violation of above Rule. This shows that after the approval of building plans Post Completion Evaluation Reports were not prepared resultantly loss of Govt. revenues. TO (Planning & Coordination) have to conduct post completion evaluation and ensures the issuance of completion report.

(Amount in Repees)

Category	No. of plans approved	Fee for completion certificate	Amount recoverable
Residential	277 Nos.	Rs500 each	138,500
Commercial	218 Nos	Rs5000 each	1,090,000
Total			1,228,500

Audit held that due to weak internal control, fee for completion certificate was not recovered after the approval of building plans.

This resulted into loss of Rs. 1.228 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 31]

1.2.2.10 Unjustified payment Rs 1.14 million

The rates for various components of the Non-Scheduled items of work shall be based on Composite Schedule of Rates (CSR) 1998 Vol-III, Part-II, (now MRS) and where such components of item of work are not contained in the CSR 1998 Vol-III, Part-II (MRS) average prevailing market rates shall be made basis for arriving at the Non-Schedule Rate. Copies of the analysis and of composite rates sanctioned by the Superintending Engineer for non-Schedule items shall be sent to the Secretary, Standing Rates Committee, according to para 4(iii & iv) of CSR.

Scrutiny of accounts record of TO (I&S), TMA Sialkot revealed that scheme, Provision and Fixation of LED lights near Pull Aik Graveyard Imam Sahab road was awarded to the M/s Sabir Tufail & Co.

with the provision of non scheduled items. Non scheduled items were executed at site without approval of rate analysis by the competent authority. Neither quotations were called nor comparative statement was prepared to calculate most economical rate. Therefore expenditure on the non-scheduled item was unjustified.

(Amount in Repees)

Item	Qty.	Rate	Amount
P/F of G.I tabular poles single armed 7 meter height	7 Nos.	23000	161000
P/F of LED lights	20 Nos.	49000	980000
Total			1141000

Due to weak internal controls and non-compliance of rules, approval of non schedule items was not obtained.

This resulted into irregular payment of Rs. 1.141 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter alongwith fixing of responsibility against the person(s) at fault under intimation to Audit

[AIR Para No. 10]

1.2.3 Internal Control Weaknesses

1.2.3.1 Loss due to Non-auction of shops for rent Rs 2.4 million

According to section 118 of the Punjab Local Government Ordinance 2001, read with Rule 12 of the Punjab Local Government (Taxation rules) 2001, failure to pay any tax and other money claimable under this ordinance was an offence and the arrears were recoverable as Land Revenue.

TMA Sialkot did not auctioned the rented shops since 2009. However, as per the agreement after 5 five years shops were required to be re auctioned. Due to non auction of shops monthly rent was less recovered than the market rent rates.

Audit held that due to weak internal control, shops were not auctioned after lapse of 5 years period of contract

This resulted into loss to govt of Rs 2.4 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends auction of shops besides fixing of responsibility for non auctioning of shops after the laps of contract period alongwith recovery of loss.

[AIR Para No. 22]

1.2.3.2 Non-recovery of rent of shops Rs 1.92 million

According to Rule 4(a)(f) of PLG (Property) Rules 2003, the manager shall take as much the care of the property entrusted to him as a man of ordinary prudence would, under similar circumstances, take of his own property of like nature, and prevent the use of property for any purpose and in any manner other than specified.

TO (Regulation) Tehsil Municipal Administration Sialkot did not recover Rs 1.92 million on account of rent of shops for the financial year 2015-16. No serious efforts were put to recuperate the outstanding rent from the lessees. Furthermore, rent of shops in respect of following lessees for one year was also not deposited but management did not issue any notice to shopholders. Due to such non serious efforts rent of shops was not recovered.

(Amount in Repees)

Shop No.	Name of Tenant	Location	Rent recovered	Total Amount	Remark
13	M. Nawaz S/O M. Anwar	Commissioner Road	14160	56,640	Notices served but not paid
30	Rizwan Arshad S/o Ch.Arshad	-do-	Nil	66,080	Paid upto 4/2015 -do-
31	-do-	-do-	Nil	66080	-do-
10	M. Yasin S/o Farzand Ali	Nargate Street		17,992	-do-
11	-do-	-do-	Nil	16,536	-do-
12	-do-	-do-	Nil	16,536	-do-
13	-do-	-do-	Nil	16,536	-do-
12	Abdul Khanan S/O M. Ali	Municipal Plaza		65,142	-do-
Misc	Arears	TO(Regulation)		1,598,978	Previous Arears
TOTAL				1,920,520	

Non-recovery of rent of shops was due to weak internal control and poor financial management.

This resulted into non-recovery of Rs 1.92 million of local Government revenues.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends recovery of rent of shops besides fixing of responsibility for delay in completion of work, under intimation to Audit

[AIR Para No. 23]

1.2.3.3 Non-recovery of rent of shops due to non-auctioning Rs 1.24 million

According to Rule 76 of Punjab District Government and TMA (Budget) Rules 2003, the primary obligation of collecting officers shall be to ensure that all revenue due is claimed, realized and credited immediately into the Local Government Fund under the proper receipt head.

Scrutiny of accounts record of TMA Sialkot revealed that following shops were remained vacant during the financial years 2014-15 & 2015-16. Shops were vacated by the lessees without prior notice. Management of the TMA did not auction the shops for rent. No serious efforts were put into to recuperate the rent by auctioning the

shops. Furthermore no vacation certificate or intimation is available in the file.

(Amount in Repees)

Shop. No.	Location	Monthly Rent	No. of months of shop vacant	Amount
03	Ada Shahbaz Khan	Rs11000	24 months	264,000
04	Kutchery road	Rs26000	24 months	624,000
02	Municipal Plaza	Rs5599	24 months	134,376
10	Municipal Plaza	Rs9207	24 months	220,968
Total				1,243,344

Audit held that due to weak internal controls, rent of shops could not recover due to non auctioning of shops.

This resulted into loss of Rs. 1.243 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends justification of the matter alongwith recovery of government dues.

[AIR Para No. 21]

1.2.3.4 Loss due to Non-recovery of NOC fee of hoarding/bill board Rs 1.80 million

According to section 118 of the Punjab Local Government Ordinance 2001, read with Rule 12 of the Punjab Local Government (Taxation rules) 2001, failure to pay any tax and other money claimable under this ordinance was an offence and the arrears were recoverable as Land Revenue. Furthermore as clause 12 (C) of (c) of Local Rate (Assessment & Collection) rules 2001 the Nazim of the Local Government may direct that tax with costs of recovery shall be recovered as arrears of Land Revenue.

Tehsil Municipal Administration Sialkot did not recover the arrears amounting Rs 1.80 million on account of NOC fee of hoarding/bill board during the financial year 2015-16. The notice of recovery was sent to the M/s Zuhaib Ad but no serious efforts were made to recover the outstanding amount. This resulted in loss to govt of Rs1.80 million.

Audit is of the view that due to weak internal control areas were not recovered from M/s Zuhaib Ad

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit suggests recovery of government dues alongwith fixing of responsibility upon the person at fault.

[AIR Para No. 20]

1.3.1 TMA PASRUR

1.3.1 Irregularity / Non-compliance

1.3.1.1 Irregular payment of salaries Rs 28.96 million

As per preface of Schedule of Wage Rates, 2007 issued by the Government of the Punjab Finance Department, the appointment of contingent staff may be made by competent authority subject to the following conditions;

- a) The posts shall be advertised properly in leading newspapers.
- b) The recruitment to all posts in the Schedule shall be made on the basis of merit specified for regular establishment vide para 11 the Recruitment policy issued by S&GAD vide No. SOR-IV (S&GAD) 10-1/2003 dated 17.09.2004

During audit of TMA Pasrur for the financial year 2015-16, it was observed that the department made payment on account of contingent paid staff amounting to Rs 28.96 million without fulfilling the above criteria.

Audit is of the view that due to non-compliance of rules irregular payment was made to the contingent paid staff.

It resulted into irregular payment of Rs. 28.96 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit suggests fixing of responsibility upon the persons at fault

[AIR Para No.12]

1.3.1.2 Non-maintenance of logbooks - Rs 6.48 million

As provided in finance department letter No FD(MR)M/W 1-4/92 dated 26-09-1992, if the entries in log book have not been made by the time of audit, the entries made and record produced afterward will not be accepted.

TMA Pasrur paid an amount of Rs 6.48 million on account of POL for Jeeps No. 9400, 3700 Carry Bolan 969, Tractor Trolley No. STG 1003, 5987, STJ 1007, 1002 MF 266, Tractor Tanker STG 1004, Tractor Buket STG 1005, Tractor Blade STJ 1006, ND Sucker Machine but the Log book was not available for audit. In absence of log books, payment cannot be verified and chances of misappropriation cannot be ruled out which needs detailed verification.

Audit held that due to non compliance of rules log books of the certain vehicles were not maintained.

This resulted into doubtful payment of Rs.6.48 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March,2017. However,no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit suggests that record may be maintained alongwith fixing of responsibility upon the persons at fault.

[AIR Para No.17]

1.3.1.3 Unauthorized drawl of cash on account of contingent paid staff – Rs 6.05 million

Every government servant should realize fully and clearly that he will be held personally responsible for any loss sustained through fraud, negligence on the part of the government servant up to the extent to which he has contributed towards the fraud according to Rule 2.33 of the PFR Vol-I.

During audit of TMA Pasrur for the financial year 2015-16, it was observed that the Chief Officer (HQ) and Senitory Inspector (HQ) has drawn cash of Rs 6.05 million for the payment of contingent paid staff, but the disbursement register was not maintained nor shown to audit for scrutiny.

Audit is of the view that non compliance of rules disbursement record was not maintined.

It resulted into irregular payment of Rs.6.05 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However,no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recomments maintinence of relevant record and fixing of responsibility upon the person at fault .

[AIR Para No. 14]

1.3.2 Internal Control Weaknesses

1.3.2.1 Non-realization of arrears of water rates charges – Rs 5.84 million

According to Rule 76 of PDG and TMA (Budget) Rules, 2003 read with Section 18(2) of PLGO, 2001, the primary obligation of the Collecting Officer shall be to ensure that all revenue due is claimed, realized and credited immediately into Local Government Fund under the proper receipt head.

TMA Pasrur failed to collect arrears of water rates amounting to Rs 5.84 million from the defaulters after the close of the financial year. No efforts were made and action initiated against the defaulters during the financial year to recover the outstanding amount.

Audit held that arrears of water rates charges were not collected due to weak internal controls.

This resulted in loss to the government amounting to Rs 5.84 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends early recovery besides fixing responsibility against the person at fault.

[AIR Para No.13]

1.3.2.2 Loss due to Non imposition of fine - Rs 2.37 million

According to Rule 76 of the PDG and TMA (Budget) Rules, 2003, the primary obligation of Collecting Officer shall be to ensure that all revenue due is claimed, realized and credited immediately to Local Government Fund under proper receipt head. Further according to sec 144 & 145 and fourth schedule of PLGO 2001 minimum Rs15,000, fine will be imposed on person who carried out construction of building without prior permission of TMA

TO (P&C) pasrur did not collect fine Rs 2.37 million from the defaulters, during 2015-16 165 commercial and residential maps were received in the office but only 07 maps were approved and remaining 158 maps were not approved by the competent authority due to technical reasons but no action was taken to stop the unauthorized construction of

buildings and no penalty was imposed on the defaulters who carried out construction without prior approval of the competent authority

Audit held that fine was not imposed due to weak internal controls.

It resulted into loss of Rs. 2.37 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends recovery of penalty besides fixing of responsibility due to non imposition of fine for unauthorized construction, under intimation to Audit

[AIR Para No 20]

1.3.2.3 Loss due to non recovery of conversion fee of colonies Rs 1.61 million

According to Rule 57 (a) of the Punjab Land Use (Classification, Reclassification and Redevelopments) Rules 2008, the conversion fees for the conversion of residential, industrial, peri-urban area or intercity service area to residential and commercial use shall be one percent & twenty percent respectively of the value of the land as per valuation table or the average sale price of preceding twelve months of the land in the vicinity, if valuation table is not available.

TMA Pasrur approved the agriculture area to be converted to Housing Scheme measuring Kanal (Residential Area 111-02 Kanal & Commercial Area 05-16 Kanal). The average commercial price of preceding twelve months is Rs 860300 and Rs 580640 respectively Per Kanal but conversion fee amounting to Rs 1.61 million was not realized. This resulted into loss to Govt amounting to Rs 1.61 million. Therefore either the justification of the same may be given besides recovery under report to audit.

(Amount in Repees)

Name of Scheme	NOC Issued Vide No.	Particulars	Area (Kanal)	Estimated rate per Kanal (Rs)	Conversion Rate per Kanal	Conversion Fee Per Kanal (Rs)	Conversion Fee Recoverable (Rs)
New City Daska Road	843 dt 22.12.16	Residential Area	49-06 K	860,300	1%	8603	424,127
		Commercial Area	2-11K	860300	20%	172060	438,753

Name of Scheme	NOC Issued Vide No.	Particulars	Area (Kanal)	Estimated rate per Kanal (Rs)	Conversion Rate per Kanal	Conversion Fee Per Kanal (Rs)	Conversion Fee Recoverable (Rs)
Garden Town Pholara		Residential Area	61-16 K	580640	1%	5907	365,052
		Commercial Area	3-05 k	590700	20%	118140	383,950
Total							1,611,882

Audit is of the view due to weak financial management, the amount was less realized.

It resulted into loss of Rs. 1.612 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends recovery of government dues besides fixing of responsibility upon the person at fault, under intimation to Audit

[AIR Para No.21]

1.3.2.4 Non-recovery of liquidated damages – Rs 1.46 million

If a contractor fails to complete the work within stipulated period, he is liable to pay compensation @1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion according to Clause 39 read with Clause 37 of contract agreement.

During audit of TMA Pasrur, it was observed that the following works were awarded to various contractors. The works could not be completed within stipulated time. The contractors did not apply for extension in time limit to the Engineer-in-charge in time. Undue favour was given to the contractors as:

- i. No penalty was imposed on the contractors on account of delay,
- ii. If penalty of delay imposed on the contractor then he can not claim price variation from the government.

Audit held that liquidated damages were not collected due to weak internal controls.

This resulted in non-recovery of liquidated damages amounting to Rs 1.46 million as detailed in **Annexure C**

Audit suggests that liquidated damages be recovered from contractor without loss of further time under intimation to audit. Further, Audit was of the view that non completion of schemes in time shows weak monitoring and internal controls of the department and deprived the community from economic benefit.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends recovery of penalty besides fixing of responsibility for delay in completion of work, under intimation to Audit

[AIR Para No.01]

1.4.1 TMA DASKA

1.4.1 Irregularity / Non-compliance

1.4.1.1 Un-authentic Govt. receipt of due to non conduction of survey of manufacturer, vendors and traders - Rs 3.02 million

According to section 13 of The Tehsil Municipal Administration Licensing Bylaws, 2007, the TO(R) shall cause the survey to be conducted at the beginning of each financial year to have complete list and particulars of all the manufacturers, vendors traders and the other persons carrying on any occupation or operation in the local area of the T.M.A and maintain a complete record on “form T.L.10” as appended to these bylaws.

Scrutiny of receipt record of the license and permit fee that TO (R) TMA Daska Sialkot did not conduct the survey for the financial year 2015-16 to have complete list and particulars of all the manufacturers, vendors traders and the other persons carrying on any occupation or operation in the local area of the T.M.A and did not maintain a complete record on “form T.L.10”. This resulted un-authentic revenue of Rs 3.02 million which was collected and deposited into TMA account during financial year 2015-16. Non -conducting of survey may cause the less revenue. No survey report was shown to the audit for any preceding financial year to verify the current year receipt and arrears.

Audit is of the view that unauthentic government receipt without conduction of surveys of manufacturers, vendors & traders occurred due to defective financial discipline and weak internal controls.

This resulted into loss of revenue.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends fixation of responsibility for non-conduction of surveys.

[AIR Para No.09]

1.4.1.2 Irregular diversion of funds for CCBs to petty works - Rs 2.97 million

As per section 109 (5) (a) of the PLGO, 2001, not less 25 % of the development budget shall be sent apart for utilization in accordance with the provision of section 119.

Scrutiny of accounts record of TMA, Daska revealed that an amount of Rs 10 million was allocated for CCBs, but out of this allocation Rs 2.97 million was expended for petty works without any orders of re allocation and against the spirit of law. Furthermore the record of such expenditure was also not produced for scrutiny.

Audit is of the view that due to non-compliance of rules the irregular expenditure was incurred.

This resulted into irregular payment of Rs. 2.97 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit requires the justification of irregularity under report to audit.

[AIR Para No.18]

1.4.2 Internal Control Weaknesses

1.4.2.1 Non-recovery of liquidated damages – Rs 6.21 million

If a contractor fails to complete the work within stipulated period, he is liable to pay compensation @1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion according to Clause 39 read with Clause 37 of contract agreement.

During audit of TMA Daska, it was observed that the following works were awarded to various contractors. The works could not be completed within stipulated time. The contractors did not apply for extension in time limit to the Engineer-in-charge in time. Undue favour was given to the contractors as:

- i. No penalty was imposed on the contractors on account of delay,
- ii. If penalty of delay imposed on the contractor then he cannot claim price variation from the government.

Audit is of the view that non-completion of schemes in time shows weak monitoring and internal controls of the department and deprived the community from economic benefit.

This resulted in non-recovery of liquidated damages amounting to Rs 6.21 million as detailed in **Annexure D**

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit advises that liquidated damages be recovered from contractor without loss of further time under intimation to audit.

[AIR Para No.13]

1.4.2.2 Non imposition of fine for unauthorized construction of buildings Rs 2.93 million

According to Rule 76 of the PDG and TMA (Budget) Rules, 2003, the primary obligation of Collecting Officer shall be to ensure that all

revenue due is claimed, realized and credited immediately to Local Government Fund under proper receipt head. Further according to sec 144 & 145 and fourth schedule of PLGO 2001 minimum Rs15,000, fine will be imposed on person who carried out construction of building without prior permission of TMA

TO (P&C) Daska Sialkot did not collect fine Rs 2.93 million from the defaulters, during 2015-16 TMA received 469 commercial and residential maps in the office but only 274 maps were approved and remaining 195 building plans were not approved by the competent authority due to technical reasons but no action was taken to stop the unauthorized construction of buildings and no penalty was imposed on the defaulters who carried out construction without prior approval of the competent authority

Audit held that this is the case of poor monitoring and negligence in performance of duties by the authority.

This resulted into loss of Rs2.93 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends recovery of fine/penalty besides fixing of responsibility, under intimation to Audit

[AIR Para No.10]

1.5.1 TMA SAMBRIAL

1.5.1 Irregularity / Non-compliance

1.5.1.1 Unjustified Payment without C & B of measurement book –Rs 18.61 million

Payment on all work done should be made on the basis of measurement recorded in MB in accordance with the work actually done at site, measured in person by the SDO and he will be responsible for the general correctness of the bill as a whole according to Para-127 (6) & 129(i) of PWD Code.

Scrutiny of accounts record of TO (I&S), TMA Sambrial District Sialkot revealed that payment amounting Rs 18.61 million was made to different contractors for the construction/ repair works without C & B of the measurement books of the during the financial years 2014-15 & 2015-16. Further probe revealed that Sub-Engineers of the TMA authorizes the payments as Tehsil Officer without any official charge by the competent authority. In the absence of proper C & B of measurement books , payment was doubtful.

Audit held that due to poor financial management, unjustified payment of Rs 18.61 million was made to the contractors without C & B of TO/ATO.

This resulted into irregular payment of Rs. 18.61 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit stresses investigation of the matter and fixing of responsibility.

[AIR Para No. 66]

1.5.1.2 Irregular expenditure on ramzan bazar Rs 7.62 million

The Government of the Punjab Services & General Administration Department has circulated Punjab Procurement Rules, 2009 vide Notification No. MD. PPRA/1-1/2009 dated 2-10-2009. According to Rule12 of PPRA Rules 2009, procurement over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by the PPRA from time to time. In cases if procuring agency has its own website it may also post all advertisement concerning procurement on that website as well.

TMA Sambrial District Sialkot purchased various items on quotations for various usage and for the arrangement of Sasta Ramzan Bazar. Work orders were issued to the contractors without advertising tender on PPRA website. Further the stock entry regarding steamer, penaflex, cooler, DSL, Shopping bag, UPS with batteries etc was also not produced as detailed in **Annexure-E**

Audit held that due to weak internal control, unauthorized payment was made to the contractors without advertizing the expenditure in contradiction of PPRA rues.

It resulted into irregular expenditure of Rs.7.62 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However,no reply was furnished by the CO and DAC meeting was also not covered till finalization of this report.

Audit recommends inquiry of the matter under intimation to Audit.

[AIR Para No. 71&17]

1.5.1.3 Unauthorized expenditure Rs 7.53 million

According to para 4.5 of B&R code the measurement book must be looked upon as a most important record since it is the basis of the all of the accounts of quantities, whether work done by labor or by the piece or by contract or of material received which have to be counted or measured.

During audit of TMA Sambrial District Sialkot, it was revealed that 53 Nos. schemes were awarded to the contractors by calling quotations. The schemes were approved on Assessment instead of Techenical Sanction of the Estimates. The works were executed by the contractors and payment was made without recording the quantities in Measurement Books. This resulted in unauthorized expenditure of Rs 7.53 million as detailed in **Annexure-F**.

Audit held that due to weak internal control, expenditure was incurred without TS and record entries in Measurement Book.Under these circumstance it can easily concluded that expenditure was charged on arranged documents and chances of misappropriation cannot be ruled out.

This resulted into irregular expendtiure of Rs. 7.53 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in

March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry and justification of the matter besides fixing of responsibility upon the person(s) at fault.

[AIR Para No. 19,20,33&36]

1.5.1.4 Unjustified payment Rs 4.79 million

The rates for various components of the Non-Scheduled items of work shall be based on Composite Schedule of Rates (CSR) 1998 Vol-III, Part-II, (now MRS) and where such components of item of work are not contained in the CSR 1998 Vol-III, Part-II (MRS) average prevailing market rates shall be made basis for arriving at the Non-Schedule Rate. Copies of the analysis and of composite rates sanctioned by the Superintending Engineer for non-Schedule items shall be sent to the Secretary, Standing Rates Committee, according to para 4(iii & iv) of CSR. In no case, the procurement shall be made without getting the specification of stores vetted / approved by the competent authority as per para 5 of the Purchase Manual.

TO (I&S), TMA Sambrial District Sialkot paid Rs 4.79 million for different schemes with the provision of non sc without approval of rate analysis by the competent authority. Neither quotations were called nor comparative statement was prepared to calculate most economical rate. Therefore expenditure on the purchase of non-scheduled items was unjustified as detailed in **Annexure-G**.

Audit is of the view that due to weak internal control the expenditure was incurred without approval

This resulted into irregular expenditure of Rs.4.79 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry/justification of the matter under intimation to Audit.

[AIR Para No.13,18&22]

1.5.1.5 Unjustified payment on account of earth filling/work Rs 3.24 million

As per specification 411-4-1 (General) that embankment shall be constructed in successful layer not more than 9” loose and 6” thick compacted (SOH-II/C & W) 2.25/2009.

TO (I&S), TMA Sambrial District Sialkot paid Rs 3.24 million on account of earth filling/ work in ordinary soil in following schemes during the financial year 2014-15 and 2015-16. Earth work was measured and paid without X/L sections. Lead chart was also not approved by the competent authority. Quantity of earth work was recorded in MBs without deduction @ 10% due to non compaction in layer, further exact site / location / RD or any reference was not shown. Therefore payment of earth work was unjustified, as detailed in **Annexure-H**.

Audit held that unjustified payment for eath filling was made due to weak internal controls.

It resulted into loss of Rs. 3.24 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends justification and inquiry of the matter under intimation to Audit .

[AIR Para No. 44]

1.5.1.6 Unauthorized expenditure of Rs 2.04 million

Every government servant should realize fully and clearly that he will be held personally responsible for any loss sustained through fraud, negligence on the part of the government servant up to the extent to which he has contributed towards the fraud according to Rule 2.33 of the PFR Vol-I.

Scrutiny of accounts record of TMA Sambrial District Sialkot revealed that medicines were purchased for hygienic water and to eliminate the dogs during the financial year 2013-14. Quotations were called by the TO (I&S) instead of advertising the tender on PPRA website. As both the functions were performed by the Health Department, District Govt. Sialkot and TMA was only required to assist regarding cleaning of hygienic water. Due to lack of proficiency in purchase of medicine, rates

were not compared with the rate of Health Department. All the bidders/suppliers were submitted their invoice/bill on photocopy instead of printed pads.

(Amount in Repees)

Token No. & Date	Supplier	Medicine	Qty & Rate	Amount
262/30.6.2014	D.M.B Group Sialkot	Fly killer liquid	350 liter @ Rs1940/ liter	679,000
-do-	-do-	Strychnine Hydrochloride	500 gram @ Rs195 / gram	97,500
263/30.6.2014	Ahmed Medicine Health Insecticides	Liquid Chlorine	1500 liter @ Rs390/ liter	585,000
264/30.6.2014	Aalyaan Traders & Exporter Lhr.	Fly Killer Granules	350 kg @ Rs1950 / kg	682,500
Total				2,044,000

Audit held that due to weak internal controls, unauthorized payment of Rs 2.04 million on account of purchase of medicine.

It resulted into irregular payment of Rs. 2.044 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit stresses inquiry of the matter and fixation of responsibility.

[AIR Para No. 03]

1.5.1.7 Irregular expenditure on account of Ramzan Bazar Rs 1.31 million

The Government of the Punjab Services & General Administration Department has circulated Punjab Procurement Rules, 2009 vide Notification No. MD. PPRA/1-1/2009 dated 2-10-2009. According to Rule 12 of PPRA Rules 2009, procurement over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by the PPRA from time to time. In cases if procuring agency has its own website it may also post all advertisement concerning procurement on that website as well.

Scrutiny of accounts record of TMA Sambrial District Sialkot revealed that quotations were called for the arrangement of Ramzan Bazar on account of hiring on rent. Work order was issued to the M/s Syed Dildar Hussain without calling advertising tender on PPRA website. Further the stock entry regarding steamer, penaflex, cooler, DSL, Shopping bag, UPS with batteries etc was also not produced.

(Amount in Repees)

Vr. No. & Date	Scheme	Amount
39/2.12.2015	Sasta Ramzan Bazar cards, Electric Board, Steamer, Penaflex, UPS with batteries, pedestal fans on demand, water cooler on demand, etc	1,371,218

Audit held that due to weak internal control, unauthorized payment was made to the contractor.

It resulted into irregular expenditure Rs. 1.371 million.

Audit is of the view that non completion of schemes in time shows weak monitoring and internal controls of the department and deprived the community from economic benefit.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit held that due to weak internal control, NOC fee was not recovered which resulted in loss of govt. revenues.

Audit recommends inquiry of the matter.

[AIR Para No.15]

1.5.1.8 Overpayment of Rs 1.17 million due to non approval of lead chart

Any extravagant or waste of local fund shall be regarded as financial irregularity according to Rule 128 (d) of PLG (Budget) Rules, 2001 and Rule 32 of PLGO (Accounts) Rules, provides that the expenditure should not be prima facie taken for more than the occasion demands.

TO (I&S), TMA Sambrial District Sialkot executed an item earth filling lead upto 3 & 1 mile in the following schemes without approval of lead chart. Rate analysis including lead chart of earth filling work was not

approved. In the absence of approved lead chart, overpayment of Rs 1.17 million was unjustified as detailed in **Annexure-I**.

Audit held that due to weak internal controls, overpayment of Rs 1.17 million was made to the contractor due to non approval of lead chart.

This resulted into irregular expenditure of Rs. 1.17 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends fixing of responsibility upon the person at fault.

[AIR Para No.45]

1.5.1.9 Unjustified payment of Rs 1.12 million

Any extravagant or waste of local fund shall be regarded as financial irregularity according to Rule 128 (d) of PLG (Budget) Rules, 2001 and Rule 32 of PLGO (Accounts) Rules, provides that the expenditure should not be prima facie taken for more than the occasion demands.

TO (I&S), TMA Sambrial District Sialkot executed an item transportation of earth filling lead upto 1 mile in 2013-14 on account of scheme, Construction and beautification of city park canal Upper Chenab near Govt. Degree College (Boys) Sambrial without approval of lead chart. Rate analysis including lead chart of earth filling work was not approved.

Token No & Date	Contractor	Qty.	Rate	Amount (Rs)
253/27.6.2014	M/s Syed Dildar Hussain	213180 cft	5273.70	1,124,247

Audit held that in the absence of approved lead chart, payment of Rs 1.124 million was unjustified.

This resulted into irregular expenditure of Rs. 1.124 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends fixing of responsibility upon the persons at fault.

[AIR Para No. 07]

1.5.1.10 Irregular payment of Rs 1.17 million

According to rule 3 of PLG (Accounts) Rules, 2001, all accounts shall be maintained upto date and every transaction shall be accounted for as soon as it is made and the details shall be recorded as fully as possible, so as to satisfy any inquiry that may be made into the particulars of any case. The record relating to account shall be clear, explicit and self contained.

Scrutiny of accounts record of TMA Sambrial District Sialkot revealed that quotations were called for the purchase of hand carts. Work order was issued to the contractor without calling advertising tender on PPRA website. Further the Estimate was sanctioned without preparation of rate analysis.

(Amount in Repees)

Vr. No. & Date	Scheme	Contractor	Description	Qty.	Rate	Amount
43/5.6.2015	Purchase of Hand Carts	M/s Paradise Enterprises	Hand Carts	100 No.	Rs11700 each	1,170,000

Audit held that due to weak internal control, unjustified payment was made to the contractor.

This resulted into irregular payment of Rs. 1.170 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter and fixing of responsibility

[AIR Para No. 14]

1.5.1.11 Unjustified drawl of POL Rs 1.07 million

Every government servant should realize fully and clearly that he will be held personally responsible for any loss sustained through fraud, negligence on the part of the government servant up to the extent to which he has contributed towards the fraud according to Rule 2.33 of the PFR Vol-I.

Scrutiny of accounts record of TMA Sambrial District Sialkot revealed that POL amounting Rs 1.07 million on account of office generator was paid to the Prime Petroleum Service Sambrial. Office

generator was switched on and off throughout 12 hours without observing the official timing. As per log book, diesel was consumed in Sundays/Gazetted Holidays throughout the period under audit (2013-16). It was also worth mentioning that single official switched on or off during the FY 2013-16. It was not possible for single official to operate the generator entirely so the log book entries were required to authenticate by inquiring the matter.

Audit held that due to weak internal controls, unjustified payment of Rs 1.07 million on account of POL was made to the supplier.

This resulted into irregular payment of Rs. 1.07 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter and fixing of responsibility.

[AIR Para No. 63]

1.5.1.12 Irregular drawl of POL - Rs 1.06 million

As provided in finance department letter No FD (MR) M/W 1-4/92 dated 26-09-1992, if the entries in log book have not been made by the time of audit, the entries made and record produced afterward will not be accepted.

In violation of above rule, TO (I&S), Tehsil Municipal Administration Sambrial allowed and paid Rs 1.06 million on account of POL of official vehicle STT 582 during the period audit. However the POL was not entered in log book due to this reason log book was not produced to audit.

Sr. No.	Financial Year	Total Amount paid
1	2013-14	214,518
2	2014-15	398,666
3	2015-16	444,742
Total		1,057,926

Audit held that in absence of log books, payment cannot be verified and chances of misappropriation cannot be ruled out which needs detailed verification.

This resulted into irregular payment of Rs. 1.058 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends that the matter may be justified and misappropriation embezzlement on account of POL may be recovered under report to audit.

[AIR Para No. 60]

1.5.2 Internal Control Weaknesses

1.5.2.1 Loss due to non-recovery of water rate Rs 2.95 million

According to section 118 of the Punjab Local Government Ordinance 2001, read with Rule 12 of the Punjab Local Government (Taxation rules) 2001, failure to pay any tax and other money claimable under this ordinance was an offence and the arrears were recoverable as Land Revenue. Furthermore as clause 12 (C) of (c) of Local Rate (Assessment & Collection) rules 2001 the Nazim of the Local Government may direct that tax with costs of recovery shall be recovered as arrears of Land Revenue.

CO Unit Begowala of TMA Sambrial District Sialkot did not recover the amount of Rs 2.95 million on account of water rate charges during the financial year 2014-15 & 2015-16. Demand was calculated on the basis of total no. of water supply connections. Recovery of the water rate charges was not made against the demand of the revenues. Further no serious efforts were made for the recovery of the outstanding Govt. dues.

(Amount in Repees)

Year	Original Budget	Revised Budget	Actual recovery	Loss of Local Govt. Revenues
2015-16	1640000	1640000	89800	1550200
2014-15	1500000	1500000	95240	1404760
			Total	2954960

Audit held that due to weak internal control, water rate charges amounting Rs 2.95 million were not recovered.

This resulted into irregular expenditure of Rs. 2.955 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends inquiry of the matter under intimation to Audit.

[AIR Para No.68]

1.5.2.2 Unauthorized expenditure Rs 2.55 million

According to para 4.5 of B&R code the measurement book must be looked upon as a most important record since it is the basis of the all of the accounts of quantities, whether work done by labor or by the piece or by contract or of material received which have to be counted or measured.

During audit of TMA Sambrial District Sialkot, it was revealed that brick bats with caairy were provided at 31 Nos. sites to restore the passage. The expenditure was incurred on quotations. All the quotations were received on photocopy of the contractor's pads and without signature, stamp, date, and quotation No. Furthermore, different rate was charged for the same locations and by the same contractor which resulted in overpayment to the contractor as detailed in **Annexure-J**.

Audit held that due to weak internal control, expenditure was incurred without observing the rate. Under these circumstance it can easily concluded that expenditure was charged on arranged documents and chances of misappropriation cannot be ruled out.

This resulted into irregular expenditure of Rs. 2.55 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends justification of the matter alongwith fixing of responsibility upon the persons at fault.

[AIR Para No.34]

1.5.2.3 Non-recovery of arrears of Receipts – Rs 2.30 million

According to section 118 of the Punjab Local Government Ordinance, 2001 read with Rule 12 of the Punjab Local Government (Taxation rules) 2001, failure to pay any tax and other money claimable under this ordinance was an offence and the arrears were recoverable as Land Revenue. Furthermore as clause 12 © of (e) of Local Rate (Assessment & Collection) Rules, 2001 the Nazim / Administrator, of the Local Government may direct that tax with costs f recovery shall be recovered as arrears of Land Revenue.

TO (P&C), TMA Sambrial did not recover arrears of building fee, NOC fee and Commercialization fee from the defaulters during 2013-16. This resulted in loss to Govt. of Rs 2.30 million as detailed below:

(Amount in Repees)

Sr. No.	Name of owner	Address	Particular	Building Fee	Commercial fee
1	Muhammad maqsood s/o Abdullah	Jaithkey road morr sambrial	Shops	5000	0

Sr. No.	Name of owner	Address	Particular	Building Fee	Commercial fee
2	Moin nawaz marquee	Sialkot wazirabad road	Marriage hall plus restaurant	0	20,00,000
3	Muhammad shakeel s/o abdul jalil	Mohallah magrabi sambrial	Lawrence school	44100	2,06,250
4	Muhammad basheer s/o ghulam rasool	Adda begowala	School	0	50,000
Total				49100	2,256,250
Grand Total				2,305,250	

Audit held that arrears were not recovered due to weak internal controls.

It resulted into irregular payment of Rs. 2.305 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit recommends recovery of Arrears besides fixing of responsibility for delay in completion of work, under intimation to Audit

[AIR Para No.53]

1.5.2.4 Non recovery of license fee Rs 1.36 million

According to section 118 of the Punjab Local Government Ordinance 2001, read with Rule 12 of the Punjab Local Government (Taxation rules) 2001, failure to pay any tax and other money claimable under this ordinance was an offence and the arrears were recoverable as Land Revenue. Furthermore as clause 12 (C) of (c) of Local Rate (Assessment & Collection) rules 2001 the Nazim of the Local Government may direct that tax with costs of recovery shall be recovered as arrears of Land Revenue.

TO (Regulation), TMA Sambrial District Sialkot did not recover the NOC fee on account of Advertising Boards from the advertising agencies for the financial year 2014-15 & 2015-16. The management did not serve any notice to the advertising agencies for the recovery of government dues.. No serious efforts were made for the recovery of the outstanding Govt. dues.

(Amount in Repees)

No. of advertising boards in survey	NOC fee recovered from the Agencies	No. of boards remaining	Rate	Amount recoverable
74 Nos.	6 Nos.	68 Nos.	Rs10,000 / year	1360000

Audit held that due to weak internal control, govt. revenues were not recovered due to negligence of the management.

It resulted into loss of Rs. 1.360 million.

The observation was discussed with the management but no reply was submitted. Afterwards, the matter was reported to the CO/PAO in March, 2017. However, no reply was furnished by the CO and DAC meeting was also not convened till finalization of this report.

Audit stresses for recovery of the amount besides fixation of responsibility under intimation to audit.

[AIR Para No.69]

ANNEXURES

PART-I
Memorandum for Departmental Accounts Committee
Paras Pertaining to Current Audit Year 2016-17

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
1.	TMA, Sialkot	01	Excess Payment of Quantity Executed Over and Above Estimate Quantities	413,698	Internal Controls Weakness
2.		02	Overpayment of due non approval of lead chart	639,453	Non Compliance of rules
3.		03	Unauthorized Expenditure	407,464	Internal Controls Weakness
4.		04	Unauthorized expenditure on account of street light	153,722	Internal Controls Weakness
5.		05	Unjustified Payment on Account of Earth Filling/work	292,413	Internal Controls Weakness
6.		07	Non imposition of penalty	498,900	Internal Controls Weakness
7.		08	Undue favor to contractor	161,889	Internal Controls Weakness
8.		09	Unauthorized Expenditure	387,069	Internal Controls Weakness
9.		11	Overpayment to the Contractor	37,995	Internal Controls Weakness
10.		13	Non recovery of Water Rate Arrears	295,067	Internal Controls Weakness
11.		14	Non-recovery of Arrear of Profession Fee	82500	Internal Controls Weakness
12.		16	Non-maintenance of Log Book, Likely Misappropriation	334,581	Non Compliance of rules
13.		17	Unauthorized Expenditure	201,864	Non Compliance of rules
14.		19	Non Deduction of PST on Services	545,709	Internal Controls Weakness
15.		26	Unjustified Repair of Vehicles	129,420	

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
16.		24	Unjustified charging of GST	152,064	Internal Controls Weakness
17.		28	Unauthorized Expenditure	892,369	Internal Controls Weakness
18.		29	Unjustified drawl of POL	172,194	Non Compliance of rules
19.		30	Non approval of building plans	-	Internal Controls Weakness
20.		32	Unauthorized Expenditure	98,330	Internal Controls Weakness
21.		38	Doubtful Expenditure on Repair of M&E	10.871 million	Non compliance of rules
22.		39	Unjustified repair of vehicles	90,585	Internal Controls Weakness
23.		40	Unjustified Drawl of POL	310,526	Non Compliance of rules
24.		41	Unauthorized Expenditure	514,354	Internal Controls Weakness
25.		02	Non recovery of performance Securities	2409004	Internal Controls Weakness
26.		03	Non-deduction of shrinkage on earth work	109256	Internal Controls Weakness
27.		04	Non recovery due to de-escalation of diesel	72327	Non Compliance of rules
28.		05	Non recovery of professional Tax from the contractor	270000	Internal Controls Weakness
29.		06	Overpayment of tuff tile due to excessive sand filling and carriage charges	656984	Internal Controls Weakness
30.		07	Non recovery of contractor enlistment/renewal Fee	486000	Non Compliance of rules
31.		08	Non Approval of Lead Chart by the Competent Authority for Earth work	2.05 million	Internal Controls Weakness
32.		09	Unauthorized expenditure on TA/DA Charges to Legal Advisor	422654	Internal Controls Weakness

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
33.		10	Non-utilization of CCB funds	2500000	Internal Controls Weakness
34.		11	Non-recovery of arrears of rent of Shops	476738	Internal Controls Weakness
35.		15	Non realization of water rate from disconnected consumers	116073	Internal Controls Weakness
36.		16	Irregular Drawl of TA	253275	Internal Controls Weakness
37.		18	Less-recovery of Water Charges	673179	Internal Controls Weakness
38.		19	Non recovery of preliminary planning fees of Colonies	174285	Internal Controls Weakness
39.		22	Un-justified expenditure regarding repair of transformer	170100	Internal Controls Weakness
40.		23	Un- authentic Govt. receipt of due to non conduction of survey of manufacturer, vendor and trader	976000	Internal Controls Weakness
41.		TMA Daska	01	Non-deduction of shrinkage on earth work	495647
42.	02		Non recovery of professional Tax from the contractor	760000	Non Compliance of rules
43.	03		Less deduction of Income Tax	839772	Internal Controls Weakness
44.	04		Overpayment for RCC	169901	Internal Controls Weakness
45.	05		Unauthorized & Overpayment for removal of Malba	58869	
46.	06		Unauthorized payment on account of weather shield	113085	Internal Controls Weakness
47.	07		Non recovery of contractor enlistment/renewal Fee	1368000	Internal Controls Weakness
48.	08		Irregular provision of block allocation	156.70 Million	
49.	11		Loss to the Govt. due to less recovery of income tax	17773	Internal Controls Weakness

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
50.		12	Over Payment of Work than Contract Amount	577057	Internal Controls Weakness
51.		14	Non Approval of Lead Chart by the Competent Authority for Earth work	4956473	Internal Controls Weakness
52.		15	Non-realization of income tax on rent of shops	249882	Internal Controls Weakness
53.		16	Non recovery due to de-escalation of diesel	267009	Internal Controls Weakness
54.		17	Non- realization of Arrear of water rates Charges	418303	Internal Controls Weakness
55.		18	Irregular diversion of funds for CCBs to petty works	2966318	Internal Controls Weakness
56.		19	Non recovery of performance Securities	1627480	Internal Controls Weakness
57.		20	Mis-appropriation and Over payment to Contractors	208577	Internal Controls Weakness
58.		TMA Sambrial	01	Unauthorized Payment to the Contractor	633982
59.	02		Pre-mature Release of Security Deposits	579099	Non Compliance of rules
60.	04		Unauthorized Expenditure on Repair of Transforme	203500	Internal Controls Weakness
61.	05		Irregular expenditure	102474	Internal Controls Weakness
62.	06		Unauthorized Expenditure due to Non Advertising	282905	Internal Controls Weakness
63.	08		Overpayment due to Non Compaction	48878	Internal Controls Weakness
64.	09		Unauthorized Expenditure on Account of Tuff Tiles	1.95 Million	Internal Controls Weakness
65.	10		Unjustified Expenditure	852000	Internal Controls Weakness
66.	11		Irregular expenditure	1.82 million	Internal Controls

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
					Weakness
67.					
68.		12	Unjustified Payment on account of Non Scheduled item	899000	Internal Controls Weakness
69.		16	Unauthorized payment on account of premixed bituminous carpeting	856785	Internal Controls Weakness
70.		21	Unjustified Payment on account of Non Scheduled item	875000	Non Compliance of rules
71.		23	Unauthorized Expenditure Recovery	288,000	Non Compliance of rules
72.		24	Unjustified Payment to the Contractor	193800	Non Compliance of rules
73.		26	Unauthorized Expenditure	742613	Internal Controls Weakness
74.		27	Unauthorized Expenditure	748000	Internal Controls Weakness
75.		28	Unjustified Payment to the Contractor	374000	Non Compliance of rules
76.		29	Excess Payment	77052	Internal Controls Weakness
77.		30	Overpayment	276498	Internal Controls Weakness
78.		31	Unjustified Payment of GST	198900	Internal Controls Weakness
79.		32	Unauthorized Expenditure by Splitting	297575	Internal Controls Weakness
80.		35	Unauthorized Expenditure on account of RCC pipe	111489	Internal Controls Weakness
81.		37	Unauthorized Expenditure	386833	Internal Controls Weakness
82.		38	Non Deduction of PST on account of Construction/Repair works	302689	Internal Controls Weakness

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
83.		39	Non-recovery of Security @ 10%	189181	Internal Controls Weakness
84.		40	Pre-mature Release of Security Deposits	184351	Internal Controls Weakness
85.		41	Unjustified Payment	688700	Internal Controls Weakness
86.		42	Unauthorized Expenditure on Hiring of Tentage	347500	Internal Controls Weakness
87.		43	Unauthorized Expenditure on account of repair of turbines/motors	980265	Internal Controls Weakness
88.		46	Non deduction of harrow sand rate	104676	Internal Controls Weakness
89.		47	Unauthorized Payment	66132	Non Compliance of rules
90.		48	Irregular expenditure	49390	Non Compliance of rules
91.		49	Unauthorized Payment on Account of Premixed Bituminous carpeting	784614	Internal Controls Weakness
92.		50	Unauthorized Expenditure on Account of PVC pipe	780294	Internal Controls Weakness
93.		51	Unjustified Expenditure	99500	Internal Controls Weakness
94.		52	Unauthorized Expenditure by Splitting	199000	Non Compliance of rules
95.		54	Doubtful expenditure	306660	Internal Controls Weakness
96.		55	Non recovery of water rate	402215	Internal Controls Weakness
97.		56	Inadmissible Sunday/ Gazetted Holiday Duty Allowance	270601	Internal Controls Weakness
98.		57	Irregular expenditure	284870	Internal Controls Weakness

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
99.		58	Loss of Govt. Revenues	318852	Internal Controls Weakness
100.		59	Unjustified Payment of Honoraria	160610	Internal Controls Weakness
101.		61	Unjustified Drawl of POL	1.06 million	
102.		62	Unauthorized Expenditure on account of repair of printer/fax machine	223960	Internal Controls Weakness
103.		64	Irregular expenditure	678818	Internal Controls Weakness
104.		65	Unauthorized Repair of Vehicle	216875	Non Compliance of rules
105.		67	Drawl of POL without Maintenance of Log Books	1.92 million	Non Compliance of rules
106.		70	Non-production of Fine Tickets	300000	Non Compliance of rules

PART-II

**Memorandum for Departmental Accounts Committee
Paras Pertaining to previous Audit Year 2015-16**

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
107.	TMA, Sialkot	04	Unauthorized expenditure on TA/DA	105,600	Internal Controls Weakness
108.		05	Non-transparent Expenditure due to Non-advertisement on PPRA Website	1.88 million	Non Compliance of rules
109.		06	Non reconciliation of TTIP Income	205.99 million	Internal Controls Weakness
110.		07	Wrong classification of expenditure	876.62 million	Internal Controls Weakness
111.		08	Non Recovery Tender Form Fee	330,116	Internal Controls Weakness
112.		09	Unauthentic Govt. receipt due to non-conducting of survey – -Rs 10.109 million	10.11 million	Internal Controls Weakness
113.		12	Non-production of Record	0	Internal Controls Weakness
114.		15	Unauthorized Refund of Earnest Money	500,000	Internal Controls Weakness
115.		16	Loss due to Less Recovery of Parking Fee	499,597	Internal Controls Weakness
116.		18	Excess payment on account of Rates	432,110	Internal Controls Weakness
117.		19	Overpayment on account of Lane Marking	631,889	Internal Controls Weakness
118.		20	Unauthorized Purchase of Uniform	335,469	Non Compliance of rules
119.	21	Unauthorized Purchase of Transformers	775,000	Non Compliance of rules	
120.	22	Excess payment on account of Quantity Executed over and above of TS Estimates	303,148	Internal Controls Weakness	

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
121.		23	Excess payment on account of Removal of Malba	207,689	Internal Controls Weakness
122.		24	Loss due to non-use of dismantled material	170,461	Internal Controls Weakness
123.		26	Un-authorized expenditure on account of non schedule item	395,900	Non Compliance of rules
124.		27	Unjustified expenditure on Mineral Water	160,000	Internal Controls Weakness
125.		28	Unjustified Expenditure on hiring of Chairs	222,035	Internal Controls Weakness
126.		29	Loss of Revenue due to non - deduction of GST	39,967	Internal Controls Weakness
127.		30	Un-authorized Purchase of Plants	1.25 million	Internal Controls Weakness
128.		31	Unjustified Payment of Contractor's Profit Recovery thereof	527,000	Internal Controls Weakness
129.		33	Non Deduction on Account of Price Variation on Diesel	198,675	Internal Controls Weakness
130.		35	Non deduction of shrinkage from earth-filling	51,920	Internal Controls Weakness
131.		36	Loss to Government due excess usage of POL	222,285	Internal Controls Weakness
132.		37	Award of work without depositing performance security from the contractor	1.30 Million	Non Compliance of rules
133.		38	Irregular Payment of Salaries on Account of Contingent Paid Staff	30.0 Million	Non Compliance of rules
134.		40	Unauthorized Repair of Transformers	952,062	Internal Controls Weakness
135.		41	Loss to the government due to less realization of receipts than targets	5.94 million	Internal Controls Weakness
136.		42	Wasteful expenditure on Regulations Branch	9.06 million	Internal Controls Weakness
137.		43	Loss to Government due to unjustified payment on account of desilting of	1.30 milliom	Internal Controls Weakness

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
			Nallahs		
138.		44	Overpayment on account of printing of Water Bills	165,720	Internal Controls Weakness
139.		45	Unjustified Payment on account of Earth work and Transportation	1.1 Million	Internal Controls Weakness
140.	TMA, Pasrur	04	Non imposition of penalty due to non submission of programme	2.09 Million	Internal Controls Weakness
141.		05	Irregular Expenditure on account of cheques distribution ceremonies for flood affected persons	867,630	Internal Controls Weakness
142.		06	Irregular Expenditure on account of filtration plant	596,800	Internal Controls Weakness
143.		07	Un-authorized Purchase of Plants	1.25 million	Internal Controls Weakness
144.		09	Irregular expenditure on repair of transformer	704,267	Internal Controls Weakness
145.		10	Purchased material not taken on the stock after use	1.06 million	Internal Controls Weakness
146.		14	Unjustified drawl 30% in lieu of pension allowance	188799	Internal Controls Weakness
147.		16	Poor performance due less collection of revenue than budgeted	1.60 million	Internal Controls Weakness
148.		17	Non recovery of House Building Advance	1.298million	Internal Controls Weakness
149.		19	Bogus drawl of POL	50,625	Internal Controls Weakness
150.		20	Loss to Govt. by Less collection of Conversion fee	92,000	Internal Controls Weakness
151.		21	Loss to Govt. due to Not Collection of Govt. Receipt	855,000	Internal Controls Weakness
152.		22	Loss to Govt. by less collection of conversion fee	10.0 million	Internal Controls Weakness
153.		23	Loss to Govt. by Not collection of receipts.	40.0 million	Internal Controls Weakness

Sr. #	Name of Formations	AP #	Description of Para	Amount (Rs)	Nature of Paras
154.		24	Overpayment to the contractor	32,663	Internal Controls Weakness
155.		26	Unjustified payment of tuff tile without test reports	824,029	Internal Controls Weakness
156.		27	Unjustified payment	777,988	Internal Controls Weakness
157.		28	Unjustified payment to the contractor	219,280	Internal Controls Weakness
158.		29	Non-conducting of annual physical verification	0	Internal Controls Weakness

Annexure-B

**TMA of Sialkot District
Budget and Expenditure Statement
Financial Year 2014-15**

TMA, Sialkot

(Rs in million)

F.Y. 2015-16	Budget	Expenditure	Excess (+) / Saving (-)	%age Saving
Salary	325.87	323.76	-2.11	1%
Non-salary	364.96	307.78	-57.18	16%
Development	294.71	250.67	-44.04	15%
Total	985.547	882.214	-103.333	10%

TMA, Pasrur

F.Y. 2015-16	Budget	Expenditure	Excess (+) / Saving (-)	%age Saving
Salary	73.00	72.64	-0.36	0%
Non-salary	65.51	48.99	-16.52	25%
Development	200.92	120.26	-80.66	40%
Total	339.435	241.899	-97.536	29%

TMA, Daska

F.Y. 2015-16	Budget	Expenditure	Excess (+) / Saving (-)	%age Saving
Salary	111.60	110.37	-1.23	1%
Non-salary	57.56	35.22	-22.34	39%
Development	175.14	130.19	-44.95	26%
Total	344.300	275.775	-68.525	20%

TMA, Sambrial

F.Y. 2015-16	Budget	Expenditure	Excess (+) / Saving (-)	%age Saving
Salary	121.60	115.37	-6.23	5%
Non-salary	67.56	45.22	-22.34	33%
Development	277.03	253.24	-23.78	9%
Total	466.187	413.826	-52.36	11%

GRAND TOTAL	2,135.469	1,813.714	-321.755	15%
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Annexure-C

Para 1.3.2.5

Non-recovery of liquidated damages due to delay in completion of work – Rs 1.46 million

Name of Scheme	Contractor	Date of Work Order	Status	Amount of Agreement	Amount Penalty
P/L Tuff Tile village Mal lalo to Kalaswal road	R.A Builders	11-08-15	W.I.P	996000	99600
P/L water pipe line chawinda	Islam u din & co	11-08-15	W.I.P	700000	70000
Construction of soiling road Qila kalar wala to manga	Nasrullah Bajwa	11-08-15	W.I.P	600000	60000
P/L water pipe line mohallah umer pura Pasrur	M.Afzal		W.I.P	400000	40000
Construction of Slaughter House Pasrur	H.N Construction	10-12-15	W.I.P	2800000	280000
Construction of soiling Graveyard nia pind Sabomahal	MNB	11-08-15	W.I.P	750000	75000
Construction of culvert and nullaha village tawranwala	Abdullah bnayab	11-08-15	W.I.P	300000	30000
Construction of nullaha village talwandi inayat khan	Shahid Mehmood	11-08-15	W.I.P	600000	60000
Replacement of water supply pipeline badiana	tanveer ahmad	11-08-15	W.I.P	1000000	100000
Construction of drains and street Pasrur	Bajwa & co.	11-08-15	W.I.P	1000000	100000
Construction of drains and street Mehmawali & bamby	Malik Karam Din	11-08-15	W.I.P	800000	80000
Construction of drains and street gulaywali	Muneer Hussain	11-08-15	W.I.P	400000	40000
Construction of drains and street Harnawali	Shahid Mehmood	11-08-15	W.I.P	600000	60000
Construction of drains and street village kak sheikhpur	Shahid Mehmood	11-08-15	W.I.P	800000	80000
Construction of drains and street billage naukarian Mughlan & ballaggan	Bajwa & co.	11-08-15	W.I.P	800000	80000
Construction of drains and street Nuni & Juumian	Nazeer Ahmad	11-08-15	W.I.P	800000	80000
Construction of drains and PCC Pasrur	Toqueer Hussain	11-08-15	W.I.P	300000	30000
Construction of drain PCC Bharokay	Nasrullah Bajwa	11-08-15	W.I.P	1000000	100000
Total					1464600

Annexure-D

Non-recovery of liquidated damages due to delay in completion of work – Rs 6.21 million

Sr. No	Name of Scheme	Name of Contractor	Estimated Cost	Date of tender	Payment	Remarks	Amount Penalty
1	Const Building TMA Office Nawaz Shareef Municipal Stadium Daska	Nazeer Ahmed	10000000	8/8/2015	5950905	W.I.P	1000000
2	Construction of park awami road daska phase 1	Malik trader	5000000	8/8/2015	5000000	W.I.P	500000
3	Construction of park awami road daska phase 2	Nazir Ahmad & brother	5000000	8/8/2015	5000000	W.I.P	500000
4	Const street sewerage with Govt. Boys Degree College Daska	Mehboob builders	3333000	8/8/2015	3274256	Late completion	333300
5	Const Street Nali Soling PCC Nallah Filtration Plants UC Peero Chak.	Mubsher Bryar	3300000	8/8/2015	1875800	Late completion	330000
6	Const. Street Drain Tuff tile main bazaar uc Adha	Adil Ali	3000000	24-5-16	2967300	Late completion	300000
7	Const gali pcc with sewerage bargadir ghulam rasool near disposal awami road daska kallan	Shafiq	2900000	8/8/2015	2345890	Late completion	290000
8	Const pcc street drain Gala mandi Daska	Zaheer	2500000	8/8/2015	2469411	Late completion	250000
9	P/L Sewer Line Sadaq Hospital to Awami Road Daska.	Sana Ullah Goraya	2075000	24-5-16	2075000	W.I.P	207500
10	Beautification of TMA Daska	Kasam	2000000	8/8/2015	2000000	W.I.P	200000
11	Providing Laying Carb Stone Earth Plants Sambrial Road Daska	Shahzaib	2000000	8/8/2015	1087000	W.I.P	200000
12	Const. Street Drain Moja manghi pur	Hi. Tech	1500000	23-9-15	1491750	W.I.P	150000
13	Beautification of TMA Daska	Hi. Tech	1500000	8/8/2015	1500000	W.I.P	150000
14	Const Street Nali Soling PCC UC Salhokey	Rajput Const	1300000	8/8/2015	1101726	W.I.P	130000
15	Const Street Drain PCC Wadala Sundwan Bazar	Kinza Associate	1073000	8/8/2015	1064952	Late completion	107300
16	Const Street Drain Rasta PCC Beg Chak	Amir Raza	1000000	24-5-16	1000000	W.I.P	100000
17	Const Street Drain Soling PCC Culvert Barsate Nallah Bhuda Goraya	Ashfaq Brayar	1000000	8/8/2015	923129	W.I.P	100000
18	Const Street Drain PCC Malhina Wala	Kamran Maqsood	1000000	8/8/2015	989750	Late completion	100000
19	Const. of wall bangle chowk	Kasam	1000000	10/19/2015	998885	Late completion	100000
20	Const Street Nalla Kandan Sian	Liqat Ali Dar	1000000	24-5-16	787000	W.I.P	100000
21	Laying Rouf Jinaza Gaha New Abadi Sohwa Daska	Main Iftikhar	1000000	8/8/2015	972474	W.I.P	100000
22	Const Galla PCC Main Wali Bangla Galla Seth Wala	HI-Tech	1000000	8/8/2015	947156	Late completion	100000
23	Const Street Drain Nalla Sewerage PCC Doughal	Mubsher Bryar	1000000	24-5-16	1000000	W.I.P	100000
24	Const Street Drain PCC Tahli Wala	Syed Shtab Sha	1000000	8/8/2015	714104	W.I.P	100000
25	Const Street Nali PCC sewerage Soling Earth etc Hameed Colony Daska	Liqat Khkan	700000	8/8/2015	687580	W.I.P	70000

Sr. No	Name of Scheme	Name of Contractor	Estimated Cost	Date of tender	Payment	Remarks	Amount Penalty
26	Paint TMA Daska	Sana Ullah Goraya	600000	8/8/2015	600000	W.I.P	60000
27	Const Street Drain Bhelomahar	Amir Raza	500000	24-5-16	500000	W.I.P	50000
28	Const Street Nali PCC sewerage etc Othian	Amnat Malhi	500000	8/8/2015	284000	W.I.P	50000
29	Const Street Drain PCC Kot Jando	Haji Iqbal	500000	8/8/2015	494500	W.I.P	50000
30	Const Street Drain PCC Soling Wadal Sundwan	Imran Khan	500000	24-5-16	500000	W.I.P	50000
31	Const Street Drain PCC Soling Raokey	Imran Khan	500000	24-5-16	500000	W.I.P	50000
32	Const Street Nali PCC sewerage etc Goundky	Khalid Farooq	500000	8/8/2015	270708	W.I.P	50000
33	Const Street Drain PCC Soling Tarseka	M. Yaseen	500000	8/8/2015	494921	W.I.P	50000
34	Const Remaing POration Galla Darbar Baba Fazal Kareem Lodeh Town Daska	Malhi	500000	8/8/2015	421722	W.I.P	50000
35	Const Street Drain PCC Soling Tarseka	Sana Ullah Goraya	500000	24-5-16	419889	W.I.P	50000
36	Const Street PCC Masjid Wali Akbar	Syed Shtab	500000	8/8/2015	500000	W.I.P	50000
37	const of divider civil chowk hospital bambawala road	Liqat Khkan	300000	8/8/2015	300000	W.I.P	30000
Total							6208100

Annexure-E**Para No 1.5.1.2****Expenditure on Ramzan Bazar Rs 7.62 million**

Vr. No. & Date	Scheme	Contractor	Contractor	Qty.	Rate	Amount
71/26.4.2016	P/F of Dust Bin	M/s Baryar Brothers	Dust Bin	100 No.	Rs17000 each	1700000
70/26.4.2016	Filtration Plant village Amreek pura	M/s M Younas Mughal	Ultra Filtration Plant	1 No.	Rs875000/job	875000
						2575000

Expenditure on Sasta Ramzan Bazar

Sr. No.	Year	Amount (Rs)
1	2015-16	1455389
2	2014-15	2430411
3	2013-14	1151415
Total		5037215
Grand Total (2575000+5037215)		7612215

Annexure F
Para No 1.5.1.3

Unauthorized Expenditure Rs 7.53 million

Token No. & date	Month	Contractor	Description	Rate	Amount
54/3.5.2016	5.2016	M/s Rafqat Ali Cheema	Provision of brick bats for passage Pagal	@ Rs5000 per trolley	100000
55/3.5.2016	5.2016	M/s Rafqat Ali Cheema	Provision of brick bats for passage Mouza Said pur	@ Rs5000 per trolley	100000
96/23.5.2016	5.2016	Ali Shah & Co.	Provision of brick bats for passage Begowala	@ Rs5000 per trolley	50000
53/6.6.2016	6.2016	Mian Shahbaz	Provision of brick bats for passage Ataari	@ Rs4800 per trolley	96000
54/6.6.2016	6.2016	Arshad Mehmood Cheema	Provision of brick bats for passage Kot Sarankay	@ Rs5000 per trolley	100000
55/6.6.2016	6.2016	Mian Shahbaz	Provision of brick bats for passage Kot Marth	@ Rs4800 per trolley	96000
61/6.6.2016	6.2016	Baryaar Brothers	Provision of brick bats for passage Fazal abad	@ Rs5000 per trolley	90000
77/6.6.2016	6.2016	Syed Rizwan Ali & Sons	Provision of brick bats for passage Punu Ataari	@ Rs4800 per trolley	96000
78/6.6.2016	6.2016	Syed Rizwan Ali & Sons	Provision of brick bats for passage Bhagal	@ Rs4800 per trolley	96000
79/6.6.2016	6.2016	Syed Rizwan Ali & Sons	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	60000
108/8.6.2016	6.2016	Arshad Mehmood Cheema	Provision of brick bats for passage Bhula Mosa	@ Rs5000 per trolley	100000
175/27.6.2016	6.2016		Provision of brick bats for passage Kotli Joyian	@ Rs5000 per trolley	100000
176/27.6.2016	6.2016		Provision of brick bats for passage Firdous Pura	@ Rs5000 per trolley	100000
12/1.4.2016	4.2016	M/s Syed Ali Hassan	Provision of brick bats for passage Chak Ikhtiar	@ Rs5000 per trolley	100000
13/1.4.2016	4.2016	M/s Syed Ali Hassan	Provision of brick bats for passage Phagal Sharqi	@ Rs5000 per trolley	95000

Token No. & date	Month	Contractor	Description	Rate	Amount
55/15.3.2016	3.2016	M/s Syed Dildar Hussain	Provision of brick bats for passage Bhagal Sharqi	@ Rs5000 per trolley	100000
80/15.3.2016	3.2016	Younas Masih Bhatti	Provision of brick bats for passage Sabirabad	@ Rs5000 per trolley	50000
42/8.2.2016	2.2016		Provision of brick bats for passage Bhagal Sharqi	@ Rs5000 per trolley	100000
54/13.7.2015	7.2015	M/s Syed Rizwan Ali	Provision of brick bats for passage Pir Kot	@ Rs5000 per trolley	95000
81/13.7.2015	7.2015	M/s Syed Rizwan Ali	Provision of brick bats for passage New Attari	@ Rs4900 per trolley	98000
123/15.7.2015	7.2015	M/s Haider Brothers	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	95000
125/15.7.2015	7.2015	M/s Haider Brothers	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	95000
138/16.7.2015	7.2015	M/s Rafqat Ali Cheema	Provision of brick bats for passage Govt. PS Sarankay	@ Rs4900 per trolley	98000
48/6.8.2015	8.2015	M/s Ali Shah	Provision of brick bats for passage Sabirabad	@ Rs5000 per trolley	95000
51/6.8.2015	8.2015	M/s Ali Shah	Provision of brick bats for passage Chak Ikhtiar	@ Rs5000 per trolley	100000
14/2.8.2015	10.2015	M/s M. Riaz Rana	Provision of brick bats for passage Govt. PS Sarankay	@ Rs4900 per trolley	98000
47/7.12.2015	12.2015	M/s Malik Mohsin Ali	Provision of brick bats for passage Moh. Rehmani to Moh. Qadirabad	@ Rs4900 per trolley	98000
59/11.12.2015	12.2015	M/s Syed Sajjad Haider	Provision of brick bats for passage Chak Ikhtiar	@ Rs5000 per trolley	100000
35/1.9.2015	9.2015	M/s Kazmi Construction & Builders	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	95000
36/1.9.2015	9.2015	M/s Kazmi Construction & Builders	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	90000
71/13.6.2015	6.2015	M/s Syed Javed Iqbal	Provision of brick bats for passage Chak Ikhtiar	@ Rs5000 per trolley	100000
Total					2886000

Token No. & Date	Scheme	Contractor	Amount
99/23.5.2016	Constn. Of drain from house Khushi Muhammad to Anwar Sheikh Moh. Arshad Pura	Rana Shoukat Ali	99185
60/6.6.2016	Constn. Of drain Moh. Saleem pura near water supply scheme No. 07	Baryaar Brothers	93000
14/1.4.2016	Constn./repair of street and drain Kamal Butt, Saleempura	M/s Rafqat Ali Cheema	96355
33/5.4.2016	Constn. Of boudary around graveyard Jhamat	Sikandar Construction	98000
43/8.2.2016	Contn. Of drain, pully near Master Khalid Residence	Ch. Zafar Iqbal	83500
44/8.2.2016	Constn. Of street Maqsood Butt wali Moh. Rasulpura	Rana Shoukat Ali	94000
52/15.2.2016	Repair of pully main passage Duburji Chanda Singh	Arshad Mehmood Cheema	90000
117/23.2.2016	Constn. Of street Imam Bargha Moh. Buchar Khana	Rana Shoukat Ali	99000
120/23.2.2016	Constn. Of PCC Govt. Islamia School to office Prince Cable, Babu Ghulam Nabi	Malik Mohsin Ali	75000
121/23.2.2016	Constn. Of PCC Childern Park, Babu Ghulam Nabi	Malik Mohsin Ali	77200
132/26.2.2016	Constn./Repair EPI Centre Sambrial	M/s Mian M Shahbaz	100000
29/13.10.2015	Constn. Of street, drain Rafaqat cycle wala Sultan pura	M/s Malik Mohsin Ali	99560
43/7.12.2015	Repair of Yaadgaar Martared War 1965	M/s Ali Shah	100000
44/7.12.2015	Repair of Yaadgaar Martared War 1965	M/s Mian M Shahbaz	100000
45/7.12.2015	Repair of Yaadgaar Martared War 1965	M/s Mian M Shahbaz	100000
46/7.12.2015	Rapair of street for Imam Bargah Kokay	M/s Amjad Hussain	99500
48/7.12.2015	Rapair of street for Imam Bargah Kokay	M/s Amjad Hussain	92000
76/22.12.2015	Rapair of street, Tuff tile, PCC near Pepsi Agency Adda Begowala	M/s Arshad Mehmood Cheema	97000
77/22.12.2015	Shed Fiber Car parking at TMO Residence	M/s Younas Masih Bhatti	100000
113/21.4.2015	Constn. Of drain PCC Gali Syed Iftikhar Hussain Shah	M/s S.R Constn.	98500
Total			1891800
57/12.8.15	M.Younas Mughal		1050000
58/12.8.15	Baryaar Brothers		1700000
Grand Total	2886000+1891800+1050000+1700000 = 7,527,800		

Annexure-G**Para No 1.5.1.4****Unjustified Payment Rs 4.79 million**

Token No. & Date	Name of Scheme	Description	Qty paid	Rate	Amount
175/ 12.6.2014	Fixing of Cat Eye/ road Breaker	Cat eyes	3100 Nos.	Rs432	1339200
		Road Breaker	180 Nos.	Rs845	152100
		Aluminum Speed Breaker	82 rft	Rs687 5/rft	563750
71/26.4.20 16	Provision and Fixation of Dust Bin in Sambrial	Dust Bin	100 No.	Rs170 00	1,700,000
24/1.4.201 6	Beautification of Infrastructure near Forward Sports Sahowala	P/L land scaping	200 Nos.	Rs60 0/job	120000
		Cono carpes 10"	150 Nos.	Rs40 0/job	60000
		Cono carpes	100 Nos.	Rs20 0/job	20000
		Architectural Statue work	476 sft	1750/ sft	833000
					4,788,050

Annexure-H**Para No 1.5.1.5****Unjustified Payment on account of Earth Filling/Work Rs3.242 million**

Vr. No.	Scheme	Contractor	Qty. in cft	Rate	Amount
91/18.1.2016	Constn. Of PCC Ayub Chowk to Anayat Machiwali	Imran Ul Mulak	66847	7413.55	495573
132/25.1.2016	Constn. Of B/W Graveyard Mouza Jahmat	Sikandar Sana Ullah	6391.57	8622.75	55112
22/2.5.16	Constn./ Repair of Sewer line Moh. Fazal Pura	Younas Bhatti	3004	8422.2	25298
92/23.5.2016	Constn. Of Street, Drains PCC Pakeeza School to Iftikhar Rasul Pura	Rana Shoukat Ali	3742	8749.85	32741
14/1.6.2016	Constn. Of Street, Drains PCC Near Allied School Adda Koopra	M. Riaz Rana	8631	7421.55	64055
155/20.6.2016	Constn. Of soling Dera Shahab Din Kotli Khokhran	Nouman Butt & Co.	17465	7445.95	130044
178/30.6.2016	Constn./repair PCC street Nasir cheema wali	Imran Ul Mulak	3707.68	8622.55	31969
179/30.6.2016	Constn. Soling Mouza Kamalpur (Bara ko)	Do	9576	7413	70986
119/24.3.2016	Constn. Of street, drain, PCC village Dharowali	M/s Malik Amjad Hussain	42252	7413.55	313237
4/1.2.2016	Constn. Of street, drain, PCC Mouza Kharl	M. Riaz Rana	26512	7413.55	196548
5/1.2.2016	Constn. Of soling Gallah Ansar wala King baryar	Arshad Mehmood Cheem	25848	7413.55	191625
97/22.2.2016	Constn. PCC, street, drain Badokay Cheema	M/s Mubashar Baryar	19479.52	6300	122720
131/26.2.2016	Constn. Of street, drains, PCC Randheer More	M/s Haji M Saddiqe	22020	7413.55	163246
44/13.7.2015	Constn. Of street, drains, PCC Hafiz Anwar Sultan pura Gatta Factory	M/s Rafqat Ali Cheema	4811	8622.75	41484
49/13.7.2015	Constn. Of street, drains, PCC Irfan Sohail Mian Mehmood	M/s Haji M Saddiqe	8810.3	8622.75	75969
51/13.7.2015	Constn. Of street, drains, PCC Muhammad Shafi Quenchianwali	M/s Rana Shoukat Ali	5290	8622.75	44556
50/1.9.2015	Cosntn. Of soling Graveyard Rajputan	M/s Malik Amjad Hussain	18805.83	8622.75	162157
133/16.7.2015	Cosntn. Of soling Govt. Girls PS to GBS Ghumanawali	M/s Arshad Mehmood Cheema	19285	7413.55	142970
118/21.9.2015	Constn. Of street, drains, PCC Govt. Girls Middle School Kathiala	M/s M. Maqbool	22760	7413.55	168731
124/21.9.2015	Constn. Of street, drains, PCC Dadowali	M/s Malik Amjad Hussain	38488	7413.55	285332
125/21.9.2015	Constn. Of street, drains, PCC Ayub Chowk to Anayat Alwali	M/s Imran Ul Mulak	40954	7413.55	303615
66/4.4.2015	Constn. Of street, drain, PCC and Tuff tile Mouza Dhodowal	M/s Farhad Haidar	19354.6	6407	124004
Total					3241972

Annexure-I

Para No 1.5.1.8

Overpayment of Rs1.167 million due non approval of lead chart

Vr. No.	Scheme	Contractor	Qty. in cft	Rate	Rate of Lead chart	Excess Payment
91/18.1.2016	Constn. Of PCC Ayub Chowk to Anayat Machiwali	Imran Ul Mulak	66847	7413.55	2630.55	175844
132/25.1.2016	Constn. Of B/W Graveyard Mouza Jahmat	Sikandar Sana Ullah	6391.57	8622.75	3839.75	24542
22/2.5.16	Constn./ Repair of Sewer line Moh. Fazal Pura	Younas Bhatti	3004	8422.2	3639.2	10932
92/23.5.2016	Constn. Of Street, Drains PCC Pakeeza School to Iftikhar Rasul Pura	Rana Shoukat Ali	3742	8749.85	3966.85	14844
14/1.6.2016	Constn. Of Street, Drains PCC Near Allied School Adda Koopra	M. Riaz Rana	8631	7421.55	2638.55	22773
155/20.6.2016	Constn. Of soling Dera Shahab Din Kotli Khokhran	Nouman Butt & Co.	17465	7445.95	2662.95	46508
178/30.6.2016	Constn./repair PCC street Nasir cheema wali	Imran Ul Mulak	3707.68	8622.55	3839.55	14236
179/30.6.2016	Constn. Soling Mouza Kamalpur (Bara ko)	Do	9576	7413	2630	25185
119/24.3.2016	Constn. Of street, drain, PCC village Dharowali	M/s Malik Amjad Hussain	42252	7413.55	2630.55	111146
4/1.2.2016	Constn. Of street, drain, PCC Mouza Kharl	M. Riaz Rana	26512	7413.55	2630.55	69741
5/1.2.2016	Constn. Of soling Gallah Ansar wala King baryar	Arshad Mehmood Cheem	25848	7413.55	2630.55	67994
97/22.2.2016	Constn. PCC, street, drain Badokay Cheema	M/s Mubashar Baryar	19479.52	6300	1517	29550
131/26.2.2016	Constn. Of street, drains, PCC Randheer More	M/s Haji M Saddiqe	22020	7413.55	2630.55	57925
44/13.7.2015	Constn. Of street, drains, PCC Hafiz Anwar Sultan pura Gatta Factory	M/s Rafqat Ali Cheema	4811	8622.75	3839.75	18473
49/13.7.2015	Constn. Of street, drains, PCC Irfan Sohail Mian Mehmood	M/s Haji M Saddiqe	8810.3	8622.75	3839.75	33829
51/13.7.2015	Constn. Of street, drains, PCC Muhammad Shafi Quenchianwali	M/s Rana Shoukat Ali	5290	8622.75	3839.75	20312
50/1.9.2015	Cosntn. Of soling Graveyard Rajputan	M/s Malik Amjad	18805.83	8622.75	3839.75	72210

Vr. No.	Scheme	Contractor	Qty. in cft	Rate	Rate of Lead chart	Excess Payment
		Hussain				
133/16.7.2015	Cosntn. Of soling Govt. Girls PS to GBS Ghumanawali	M/s Arshad Mehmood Cheema	19285	7413.55	2630.55	50730
118/21.9.2015	Constn. Of street, drains, PCC Govt. Girls Middle School Kathiala	M/s M. Maqbool	22760	7413.55	2630.55	59871
124/21.9.2015	Constn. Of street, drains, PCC Dadowali	M/s Malik Amjad Hussain	38488	7413.55	2630.55	101245
125/21.9.2015	Constn. Of street, drains, PCC Ayub Chowk to Anayat Alwali	M/s Imran Ul Mulak	40954	7413.55	2630.55	107732
66/4.4.2015	Constn. Of street, drain, PCC and Tuff tile Mouza Dhodowal	M/s Farhad Haidar	19354.6	6407	1624	31432
				Total		1167054

Annexure-J

Para No 1.5.2.2

Unauthorized Expenditure Rs2.545 million

Token No. & date	Month	Contractor	Description	Rate	Amount
54/3.5.2016	5.2016	M/s Rafqat Ali Cheema	Provision of brick bats for passage Pagal	@ Rs5000 per trolley	100000
55/3.5.2016	5.2016	M/s Rafqat Ali Cheema	Provision of brick bats for passage Mouza Said pur	@ Rs5000 per trolley	100000
54/6.6.2016	6.2016	Arshad Mehmood Cheema	Provision of brick bats for passage Kot Sarankay	@ Rs5000 per trolley	100000
55/6.6.2016	6.2016	Mian Shahbaz	Provision of brick bats for passage Kot Marth	@ Rs4800 per trolley	96000
61/6.6.2016	6.2016	Baryaar Brothers	Provision of brick bats for passage Fazal abad	@ Rs5000 per trolley	90000
77/6.6.2016	6.2016	Syed Rizwan Ali & Sons	Provision of brick bats for passage Punu Ataari	@ Rs4800 per trolley	96000
78/6.6.2016	6.2016	Syed Rizwan Ali & Sons	Provision of brick bats for passage Bhagal	@ Rs4800 per trolley	96000
79/6.6.2016	6.2016	Syed Rizwan Ali & Sons	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	60000
108/8.6.2016	6.2016	Arshad Mehmood Cheema	Provision of brick bats for passage Bhula Mosa	@ Rs5000 per trolley	100000
175/27.6.2016	6.2016		Provision of brick bats for passage Kotli Joyian	@ Rs5000 per trolley	100000
176/27.6.2016	6.2016		Provision of brick bats for passage Firdous Pura	@ Rs5000 per trolley	100000
12/1.4.2016	4.2016	M/s Syed Ali Hassan	Provision of brick bats for passage Chak Ikhtiar	@ Rs5000 per trolley	100000
13/1.4.2016	4.2016	M/s Syed Ali Hassan	Provision of brick bats for passage Phagal Sharqi	@ Rs5000 per trolley	95000
55/15.3.2016	3.2016	M/s Syed Dildar Hussain	Provision of brick bats for passage Bhagal Sharqi	@ Rs5000 per trolley	100000
80/15.3.2016	3.2016	Younas Masih Bhatti	Provision of brick bats for passage Sabirabad	@ Rs5000 per trolley	50000
42/8.2.2016	2.2016		Provision of brick bats for passage Bhagal Sharqi	@ Rs5000 per trolley	100000
54/13.7.2015	7.2015	M/s Syed Rizwan Ali	Provision of brick bats for passage Pir Kot	@ Rs5000 per trolley	95000
81/13.7.2015	7.2015	M/s Syed Rizwan Ali	Provision of brick bats for passage New Attari	@ Rs4900 per trolley	98000
123/15.7.2015	7.2015	M/s Haider Brothers	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	95000
125/15.7.2015	7.2015	M/s Haider Brothers	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	95000
138/16.7.2015	7.2015	M/s Rafqat Ali Cheema	Provision of brick bats for passage Govt. PS Sarankay	@ Rs4900 per trolley	98000

Token No. & date	Month	Contractor	Description	Rate	Amount
14/2.8.2015	10.2015	M/s M. Riaz Rana	Provision of brick bats for passage Govt. PS Sarankay	@ Rs4900 per trolley	98000
47/7.12.2015	12.2015	M/s Malik Mohsin Ali	Provision of brick bats for passage Moh. Rehmani to Moh. Qadirabad	@ Rs4900 per trolley	98000
59/11.12.2015	12.2015	M/s Syed Sajjad Haider	Provision of brick bats for passage Chak Ikhtiar	@ Rs5000 per trolley	100000
35/1.9.2015	9.2015	M/s Kazmi Construction & Builders	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	95000
36/1.9.2015	9.2015	M/s Kazmi Construction & Builders	Provision of brick bats for passage Dhodowal	@ Rs5000 per trolley	90000
71/13.6.2015	6.2015	M/s Syed Javed Iqbal	Provision of brick bats for passage Chak Ikhtiar	@ Rs5000 per trolley	100000
Total					2545000